

AGENDA: CITY OF PLAINVIEW
COUNCIL MEETING, TUESDAY, FEBRUARY 13, 2024
6:30 O'CLOCK P.M.
***As of 2/9/2024**

OPEN MEETING LAW POSTED IN COUNCIL CHAMBERS

- 1 Roll Call
- 2 Approval of Minutes from Previous Meeting (s)
- 3 Claims & Payroll
- 4 Reports

Manor

Police Chief

Economic Development Report

City Superintendent Report

City Attorney Report

- 5 Discussion- Annual Library Report 2023
- 6 Mayor Appointment- HandiVan Board (added 2/9/2024)
 *Replace Lois Lubke through June 30 2024- Gayle Sellin
- 7 Discussion/Action- approval of use for ACE Member Distribution Funds \$5,746.00
- 8 Discussion/Action- approval to advertise for bids to hay lagoon and transfer station
- 9 Discussion/Action- Resolution #695 approval of purchase of 2024 Dodge Durango \$41,963
- 10 Discussion/Action- Ordinance #994 Amend Definition of Dangerous Dogs
- 11 Discussion- Ordinance #995- Consolidation of park and pool boards
- 12 Discussion/Action- Resolution #696 City of Plainview residential & commercial trash rates
- 13 Council Comments
- 14 Public Comments
- 15 Discussion- possible motion to enter executive session to discuss prospective Manor administrator employment agreement
- 16 Discussion/Action- amend/reject/approve prospective Manor Administrator employment agreement

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**REGULAR MEETING OF THE CITY COUNCIL
TUESDAY, JANUARY 9, 2024**

A meeting of the Mayor and Council of the City of Plainview, Nebraska, was held at the Council Chambers in said City on the 9th day of January at 6:30 o'clock P.M.

Roll call was held and present were: Mayor Smith; Council Members: Anderson, Born, Janovec and Sanne Absent: None

The Pledge of Allegiance was then recited.

Mayor Smith opened the meeting and announced to individuals in attendance that a full copy of the new Nebraska Open Meetings Act was posted on the east wall of the Council Chambers.

Notice of the meeting was given in advance thereof by Publication, a designated method for giving notice, as shown by the Affidavit of Publication attached to these minutes. Notice of this meeting was given to the Mayor and all Members of the Council and a copy of their acknowledgment of receipt of notice and the agenda is attached to the minutes. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

Jeremy Tarr was present as City Administrator
Courtney Retzlaff was present as City Clerk.

Janovec moved to approve the regular meeting minutes from December 12, 2023 and the public hearing on January 2, 2024. Sanne seconded the motion. Motion carried 4-0.

Janovec moved to approve claims and payroll. Born seconded the motion. Motion carried 4-0.

Juleen Johnson gave the Manor report. Updates were given on staffing, COVID in the facility and the walk-in cooler/freezer from Major Refrigeration. Johnson's administrator contract will be tabled until the January Manor board meeting due to proposed changes for severance pay. Johnson also had concerns on the emergency snow routes and the frequency they are cleared.

Police Chief Hallock presented the December report. Region 11 Emergency Management would like to do a table top discussion in March regarding school shootings and the protocols that need to be in place should an event occur here. Grants totaling over \$16,000 were received for new equipment purchases and the new police vehicle will be in by the end of January. The council also thanked Chief Hallock and Officer Funston for their service in honor of Law Enforcement Appreciation Day today.

No report was given for Economic Development

City Administrator Tarr stated that Leak Investigators will be up to fix the pool this week.

No City Attorney report was given.

Employee Health insurance renewal applications had to be resent for new quotes due to an employee leaving. Josh Sirek stated that new quotes would not be available until possibly the end of the current week. A special meeting will need to be held prior to the end of the month to approve the new plan effective February 1, 2024.

Sanne moved to deny PLV-HR-20 Housing Rehab loan due to the project being deemed economically infeasible. Born seconded the motion. Motion carried 4-0.

Sanne moved to approve the payment of CDS Inspection invoice Reuse Admin 54 for \$700.00 and Reuse Lead 21 for \$500.00. Anderson seconded the motion. Motion carried 4-0.

Mayor Smith recommended the hire of Zachary Cahill for full-time maintenance to begin in March. Born moved to approve the hire of Cahill. Janovec seconded. Motion carried 4-0.

Born moved to approve the starting wage for Cahill at \$18 per hour. Anderson seconded the motion. Motion carried 4-0.

Discussion was held on passing a Resolution to approve all future raises for completion of mandatory licenses for maintenance personnel.

City Attorney Petersen had sent the proposed updated dangerous dog Ordinance. Council will review and further discussion will be held at the February council meeting.

City Administrator Tarr presented proposed trash rate increases as follows: residential tote \$3 per month, second tote \$5 per month; commercial totes \$5 per month; 2 yard dumpsters \$5 per month; dumpsters above 2 yards \$10 per month. A formal Resolution will be brought to the February meeting.

Sanne moved to adjourn the meeting. Janovec seconded. Motion carried 4-0

TIME: 7:07 P.M.

Robert Smith, Mayor

(SEAL)

ATTEST:

Courtney Retzlaff, City Clerk/Treasurer

I, the undersigned, City Clerk for the City of Plainview, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on 1/9/2024; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Courtney Retzlaff, City Clerk/Treasurer

(SEAL)

GENERAL ACCOUNT

15531	City of Plainview	LIWHAP Pmt	50.00
15532	City of Plainview Plv/Osm Housing	Housing Loan Pmt	50.60
15533	Postmaster	Postage	30.90
15534	Postmaster	Postage	22.15
15535	Bazile Creek Power Sports	Su	208.96
15536	Noah's Ark Animal Workshop	Su	354.75
15537	Western Oil Inc	Fuel	178.74
15538	Midwest Bank	Qtrly Loan Pmt	4,293.76
15539	City of Plainview Housing Auth	Housing Loan Pmt	100.00
15540	Plainview News	Ads/Legals/Su	869.01
15541	Verizon Wireless	Cellphones	428.81
15542	Hidden River Systems Inc	Equip- Lagoon	4,390.00
15543	MASA	Emp Ins	126.00

15544	City of Plainview	IRP Loan Pmt	381.07
15545	City of Plainview	RBDG Loan Pmt	346.43
15546	Postmaster	Postage	29.90
15547	Plainview Chamber of Commerce	Klown Kash- HandiVan	150.00
15548	Madison Co Bank	Qtrly Loan Pmt	7,426.09
15549	City of Plainview	Pool Sales Tax	7,633.43
15550	City of Plainview	Library Sales Tax	5,088.95
15551	City of Plainview	Manor Sales Tax	5,088.95
15552	City of Plainview	Eco Dev Sales Tax	5,088.95
15553	Precision IT	Svc	79.20
15554	Hollman Media	Svc	75.00
15555	Midwest Bank	Emp HSA Dec	700.00
15556	Postmaster	Postage	290.19
15557	City of Plainview Plv/Osm Housing	Housing Loan Pmt	51.51
24943			
THRU			
24951	City Employees	Payroll 12-15-2023	20,621.81
24952			
THRU			
24955	City Employees	Payroll 12-29-2023	16,521.41
24956	Abraham Valdez	Meter Deposit Refund	71.59
24957	Akrs Equipment Solutions Inc	Su	336.26
24958	Altwine Hardware & Home LLC	Su	110.28
24959	American Legal Publishing Corp	Svc	650.00
24960	Blue360 Media LLC	Su	184.45
24961	Bomgaars	Su	395.70
24962	Bud's Sanitary Service LLC	Svc	5,517.00
24963	Chad's Tire Service	Svc	178.50
24964	City of Norfolk	Svc	487.25
24965	City of Plainview	LB840 Loan Pmt	191.49
24966	City of Plainview	RBDG Loan Pmt	307.91
24967	City of Plainview C&D Sinking Fund	Pmt	2,000.00
24968	City of Plainview Plv/Osm Housing	Housing Loan Pmt	50.60
24969	Classic Rentals	Su	328.21
24970	DD Steel LLC	Su	46.24
24971	Dutton-Lainson Co	Su	1,972.22
24972	Eakes Office Solutions	Su/Copier Contract	405.36
24973	Hometown Leasing	Copier Leases	321.49
24974	Ingram Library Services	Books/Audiobooks	606.71
24975	Jarecki Sharp & Petersen PC LLO	Legal Fees	800.00

24976	Kayci Daudt	Intern Pay- Library	40.00
24977	LP Gill Inc	Svc	7,640.66
24978	Matheson Tri-Gas Inc	Svc/Su	41.64
24979	Municipal Supply Inc of Omaha	Su	407.12
24980	NE Public Health Env Lab	Water Samples	612.00
24981	One Call Concepts Inc	Qtrly Locate Fees	78.88
24982	Pierce Broadband Networks	Svc	56.43
24983	Pierce County Treasurer	PCED Interlocal Dues	3,771.00
24984	Plainview Auto Supply	Su	220.32
24985	Plainview Public Schools	Tobacco Lic Fees	20.00
24986	Plainview Rural Fire Protection District	Qtrly Interlocal Pmt	5,500.00
24987	Plainview Telephone Co Inc	Svc	973.55
24988	Schaefer Grain Co	Scale Tickets	243.00
24989	Steinkraus Service	Fuel/Tires/Repairs	3,405.40
24990	WinSupply Norfolk NE Co	Su	95.38
ACH	Aflac Inc	Emp Ins	1,102.05
ACH	Allied Benefit Services	Emp Ins	12,622.08
ACH	Black Hills Energy	Svc	228.60
ACH	Black Hills Energy	Svc	646.04
ACH	Casey's Business MasterCard	Fuel	336.35
ACH	City of Plainview	Transfer to DTR	0.30
ACH	Clover Merchant Bankcard	Credit Card Processing Fees	1,079.57
ACH	Crashplan Pro	Svc	9.99
ACH	EFTPS	Fed W/H Tax	5,005.36
ACH	EFTPS	Fed W/H Tax	5,668.00
ACH	Empower Retirement	Pension	1,941.41
ACH	Empower Retirement	Pension	1,941.41
ACH	FDMS	Credit Card Machine	24.61
ACH	FDMS	Credit Card Machine	10.00
ACH	FDMS	Credit Card Machine	2.14
ACH	Dearborn Life Ins Co	Emp Ins	66.00
ACH	Healthplan Services Inc	Emp Ins	105.30
ACH	Midwest Bank	Merchant Capture Svc	50.00
ACH	Midwest Bank	Stop Pmt	31.00
ACH	Midwest Bank	NSF Return	87.86
ACH	Nebraska CLASS	Transfer from General	3,827.16
ACH	NE Dept of Revenue	State W/H Tax	1,875.71
ACH	NE Dept of Revenue	Sales & Use Tax	1,370.22
ACH	Synchrony Bank/Amazon	Su	525.28

ACH	UPS	Postage	92.44
ACH	Zoom Video Comm Inc	Svc	17.11

DTR GRANT FUND

1035	Brandon Myers	Grant	11,888.35
1036	NENEDD	Grant	1,231.44
1037	Binswanger Glass	Grant	20,000.00

ECONOMIC DEVELOPMENT SALES TAX

1293	Pierce Co Treasurer	Taxes	135.90
1294	Plainview News	Legals	4.36

NAHTE GRANT FUND

1016	NENEDD	Grant	76.93
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**SPECIAL MEETING OF THE CITY COUNCIL
THURSDAY, JANUARY 25, 2024**

A meeting of the Mayor and Council of the City of Plainview, Nebraska, was held at the Council Chambers in said City on the 25th day of January at 6:30 o'clock P.M.

Roll call was held and present were: Mayor Smith; Council Members: Anderson, Born and Janovec Absent: Sanne

The Pledge of Allegiance was then recited.

Mayor Smith opened the meeting and announced to individuals in attendance that a full copy of the new Nebraska Open Meetings Act was posted on the east wall of the Council Chambers.

Notice of the meeting was given in advance thereof by Posting in three places for designated method for giving notice. Availability of the agenda was communicated in the advance notice and in the notice to the Mayor and Council of this meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public

Jeremy Tarr was present as City Administrator
Courtney Retzlaff was present as City Clerk.

Josh Sirek was present to discuss the plans that were available for the City health insurance renewal effective February 1, 2024. Currently the City of Plainview is with AllState Benefits and has a monthly premium of \$14,663.86. New rates were received from AllState \$15,824.30 which is a 7.91% increase and Medica \$14,645.37 which is a decrease of .13%. Sirek explained the benefits of both plans and recommended that the City stay with AllState even with the increase.

Council members asked if employees had an issues with the current coverage and there were none.

Born moved to accept the renewal of the current plan from AllState Benefits at \$15,824.30 per monthly premium effective February 1, 2024. Janovec seconded the motion. Motion carried 3-0.

Born moved to adjourn the meeting. Anderson seconded. Motion carried 3-0

TIME: 6:41 P.M.

Robert Smith, Mayor

(SEAL)

ATTEST:

Courtney Retzlaff, City Clerk/Treasurer

I, the undersigned, City Clerk for the City of Plainview, Nebraska, hereby certify that the foregoing is a true and correct copy of proceedings had and done by the Mayor and Council on 1/25/2024; that all of the subjects included in the foregoing proceedings were contained in the agenda for the meeting, kept continually current and readily available for public inspection at the office of the City Clerk; that such subjects were contained in said agenda for at least twenty-four hours prior to said meeting; that at least one copy of all reproducible material discussed at the meeting was available at the meeting for examination and copying by members of the public; that the said minutes from which the foregoing proceedings have been extracted were in written form and available for public inspection within ten working days and prior to the next convened meeting of said body; that all news media requesting notification concerning meetings of said body were provided advance notification of the time and place of said meeting and the subjects to be discussed at said meeting.

Courtney Retzlaff, City Clerk/Treasurer

(SEAL)

Check Register - Detail

City of Plainview

<u>Check #</u>	<u>Date</u>	<u>Acct#</u>	<u>Name</u>	<u>Amount</u>
19914	1/31/2024		AFLAC	631.86
	2100-513		ACCT Z9754 EMP INS	30.94
	2100-513		ACCT Z9754 EMP INS	65.78
	2600-513		ACCT Z9754 EMP INS	167.84
	2800-513		ACCT Z9754 EMP INS	35.36
	2800-513		ACCT Z9754 EMP INS	60.46
	3200-513		ACCT Z9754 EMP INS	172.66
	3500-513		ACCT Z9754 EMP INS	60.46
	4400-513		ACCT Z9754 EMP INS	38.36
19915	1/31/2024		ALLIED BENEFIT SERVICES	14,478.26
	2100-513		EMP HEALTH INSURANCE	618.74
	2100-513		EMP HEALTH INSURANCE	1,856.18
	2400-513		EMP HEALTH INSURANCE	1,546.82
	2600-513		EMP HEALTH INSURANCE	2,351.16
	2800-513		EMP HEALTH INSURANCE	618.74
	2800-513		EMP HEALTH INSURANCE	2,351.16
	3200-513		EMP HEALTH INSURANCE	1,546.82
	3200-513		EMP HEALTH INSURANCE	2,351.16
	3500-513		EMP HEALTH INSURANCE	618.74
	4400-513		EMP HEALTH INSURANCE	618.74
19916	1/31/2024		BLACK HILLS ENERGY	1,461.54
	1000-526		GAS SVC DECEMBER 2023	179.69
	2100-526		GAS SVC DECEMBER 2023	323.08
	2800-526		GAS SVC DECEMBER 2023	616.89
	4400-526		GAS SVC DECEMBER 2023	341.88
19917	1/31/2024		CASEY'S BUSINESS MASTERCARD	138.30
	3200-532		FUEL	138.30
19918	1/31/2024		24 CITY OF PLAINVIEW	346.43
	1000-529		RBDG INTEREST PMT PURE REVIVAL	64.26
	1000-570		RBDG PRINCIPAL PMT PURE REVIVAL	282.17
19919	1/31/2024		24 CITY OF PLAINVIEW	381.07
	1000-529		IRP LOAN INTEREST PMT PURE REVIVAL	71.25
	1000-570		IRP LOAN PRINCIPAL PMT PURE REVIVA	309.82
19920	1/31/2024		24 CITY OF PLAINVIEW	6,416.97
	9500-202		POOL SALES TAX NOVEMBER 2023	6,416.97
19921	1/31/2024		24 CITY OF PLAINVIEW	4,277.98
	9500-202		LIBRARY SALES TAX NOVEMBER 2023	4,277.98
19922	1/31/2024		24 CITY OF PLAINVIEW	4,277.98
	9500-202		MANOR SALES TAX NOVEMBER 2023	4,277.98
19923	1/31/2024		24 CITY OF PLAINVIEW	4,277.98
	9500-202		ECO DEV SALES TAX NOVEMBER 2023	4,277.98
19924	1/31/2024		CITY OF PLV HOUSING AUTHORITY	100.00
	1000-531		HOUSING LOAN PRINCIPAL PMT	88.15
	1000-531		HOUSING LOAN INTEREST PMT	11.85
19925	1/31/2024		CITY OF PLV OSM/PLV HOUSING	51.51
	1000-531		HOUSING LOAN PRINCIPAL PMT	51.05
	1000-531		HOUSING LOAN INTEREST PMT	0.46
19926	1/31/2024		CLOVER MERCHANT BANKCARD	586.43
	2400-526		CREDIT CARD PROCESSING FEES	195.47
	2600-526		CREDIT CARD PROCESSING FEES	195.47
	3500-526		CREDIT CARD PROCESSING FEES	195.49
19927	1/31/2024		CLOVER MERCHANT BANKCARD	10.00
	1000-526		CREDIT CARD PROCESSING FEES	10.00
19928	1/31/2024		CORNHUSKER AUTO CENTER	41,963.00
	3200-554		2024 DODGE DURANGO	41,963.00

Check Register - Detail

City of Plainview

<u>Check #</u>	<u>Date</u>	<u>Acct#</u>	<u>Name</u>	<u>Amount</u>
19929	1/31/2024		CRASHPLAN PRO	9.99
	1000-532		MONTHLY SVC	9.99
19930	1/31/2024		137 ELECTRONIC FEDERAL TAX	6,801.24
	2100-511		PAYROLL TAXES	690.95
	2100-514		PAYROLL TAXES	338.28
	2400-511		PAYROLL TAXES	626.33
	2400-514		PAYROLL TAXES	242.94
	2600-511		PAYROLL TAXES	176.38
	2600-514		PAYROLL TAXES	121.22
	2800-511		PAYROLL TAXES	819.07
	2800-514		PAYROLL TAXES	450.47
	3200-511		PAYROLL TAXES	950.69
	3200-514		PAYROLL TAXES	443.85
	3500-511		PAYROLL TAXES	863.71
	3500-514		PAYROLL TAXES	383.67
	4400-511		PAYROLL TAXES	388.05
	4400-514		PAYROLL TAXES	245.05
	3900-511		PAYROLL TAXES	30.29
	3900-514		PAYROLL TAXES	30.29
19931	1/31/2024		137 ELECTRONIC FEDERAL TAX	5,204.21
	2100-511		PAYROLL TAXES	860.89
	2100-514		PAYROLL TAXES	385.84
	2400-511		PAYROLL TAXES	804.28
	2400-514		PAYROLL TAXES	288.85
	2600-511		PAYROLL TAXES	176.38
	2600-514		PAYROLL TAXES	121.22
	2800-511		PAYROLL TAXES	819.07
	2800-514		PAYROLL TAXES	450.47
	3200-511		PAYROLL TAXES	538.32
	3200-514		PAYROLL TAXES	306.56
	4400-511		PAYROLL TAXES	263.59
	4400-514		PAYROLL TAXES	121.72
	3900-511		PAYROLL TAXES	33.51
	3900-514		PAYROLL TAXES	33.51
19932	1/31/2024		EMPOWER RETIREMENT	1,739.31
	2100-511		PENSION	185.40
	2100-515		PENSION	115.87
	2400-511		PENSION	123.02
	2400-515		PENSION	123.02
	2600-511		PENSION	181.29
	2600-515		PENSION	87.29
	2800-511		PENSION	293.82
	2800-515		PENSION	293.82
	3200-511		PENSION	89.57
	3200-515		PENSION	89.57
	4400-511		PENSION	78.32
	4400-515		PENSION	78.32
19933	1/31/2024		EMPOWER RETIREMENT	1,941.41
	2100-511		PENSION	185.40
	2100-515		PENSION	115.87
	2400-511		PENSION	123.02
	2400-515		PENSION	123.02
	2600-511		PENSION	181.29
	2600-515		PENSION	87.29
	2800-511		PENSION	293.82
	2800-515		PENSION	293.82
	3200-511		PENSION	89.57
	3200-515		PENSION	89.57
	3500-511		PENSION	101.05
	3500-515		PENSION	101.05
	4400-511		PENSION	78.32

Check Register - Detail

City of Plainview

<u>Check #</u>	<u>Date</u>	<u>Acct#</u> <u>Name</u>		<u>Amount</u>
	4400-515	PENSION	78.32	
19934	1/31/2024	FIRST DATA MERCHANT SVCS		2.14
	1000-532	CREDIT CARD MACHINE FEES	2.14	
19935	1/31/2024	FIRST DATA MERCHANT SVCS		24.61
	1000-532	CREDIT CARD MACHINE	24.61	
19936	1/31/2024	DEARBORN LIFE INSURANCE CO.		60.00
	2100-513	EMPLOYEE LIFE INSURANCE	6.00	
	2100-513	EMPLOYEE LIFE INSURANCE	6.00	
	2400-513	EMPLOYEE LIFE INSURANCE	6.00	
	2600-513	EMPLOYEE LIFE INSURANCE	6.00	
	2800-513	EMPLOYEE LIFE INSURANCE	6.00	
	2800-513	EMPLOYEE LIFE INSURANCE	6.00	
	3200-513	EMPLOYEE LIFE INSURANCE	6.00	
	3200-513	EMPLOYEE LIFE INSURANCE	6.00	
	3500-513	EMPLOYEE LIFE INSURANCE	6.00	
	4400-513	EMPLOYEE LIFE INSURANCE	6.00	
19937	1/31/2024	HEALTHPLAN SERVICES, INC		105.30
	2100-513	EMP VISION INS	17.40	
	2600-513	EMP VISION INS	29.40	
	2800-513	EMP VISION INS	11.70	
	3200-513	EMP VISION INS	17.40	
	3500-513	EMP VISION INS	29.40	
19938	1/31/2024	JONNY DODGE CHRYSLER JEEP, INC.		126.95
	3900-532	INV 89672- REPAIRS HANDIVAN	126.95	
19939	1/31/2024	MASA		126.00
	2100-513	GROUP B2BPVW- EMP INS	14.00	
	2100-513	GROUP B2BPVW- EMP INS	14.00	
	2400-513	GROUP B2BPVW- EMP INS	14.00	
	2600-513	GROUP B2BPVW- EMP INS	14.00	
	2800-513	GROUP B2BPVW- EMP INS	14.00	
	2800-513	GROUP B2BPVW- EMP INS	14.00	
	3200-513	GROUP B2BPVW- EMP INS	14.00	
	3200-513	GROUP B2BPVW- EMP INS	14.00	
	4400-513	GROUP B2BPVW- EMP INS	14.00	
19940	1/31/2024	15 MIDWEST BANK		15,000.00
	2100-513	HSA JANUARY- JULY 2024	1,500.00	
	2100-513	HSA JANUARY- JULY 2024	1,500.00	
	2400-513	HSA JANUARY- JULY 2024	1,500.00	
	2600-513	HSA JANUARY- JULY 2024	1,500.00	
	2800-513	HSA JANUARY- JULY 2024	1,500.00	
	2800-513	HSA JANUARY- JULY 2024	1,500.00	
	3200-513	HSA JANUARY- JULY 2024	1,500.00	
	3200-513	HSA JANUARY- JULY 2024	1,500.00	
	3500-513	HSA JANUARY- JULY 2024	1,500.00	
	4400-513	HSA JANUARY- JULY 2024	1,500.00	
19941	1/31/2024	15 MIDWEST BANK		50.00
	1000-532	MERCH CAPTURE SVC CHARGE	50.00	
19942	1/31/2024	15 MIDWEST BANK		700.00
	2400-511	EMP HSA CONTRIBUTION JANUARY	100.00	
	2600-511	EMP HSA CONTRIBUTION JANUARY	50.00	
	2800-511	EMP HSA CONTRIBUTION JANUARY	350.00	
	3200-511	EMP HSA CONTRIBUTION JANUARY	200.00	
19943	1/31/2024	367 MITCH'S FOOD CENTER		29.48
	1000-532	SUPPLIES	22.38	
	4400-532	SUPPLIES	7.10	
19944	1/31/2024	NEBRASKA CLASS		3,668.09
	1000-581	TRANSFER GEN ACCT INT DECEMBER 2	3,668.09	

Check Register - Detail

City of Plainview

<u>Check #</u>	<u>Date</u>	<u>Acct#</u>	<u>Name</u>	<u>Amount</u>
19945	1/31/2024	69	NEBRASKA DEPARTMENT OF REVENUE	
	2100-511		STATE W/H TAX FORM 941N	290.37
	2400-511		STATE W/H TAX FORM 941N	225.90
	2600-511		STATE W/H TAX FORM 941N	65.52
	2800-511		STATE W/H TAX FORM 941N	495.42
	3200-511		STATE W/H TAX FORM 941N	324.78
	3500-511		STATE W/H TAX FORM 941N	129.79
	4400-511		STATE W/H TAX FORM 941N	159.55
	3900-511		STATE W/H TAX FORM 941N	9.27
19946	1/31/2024	69	NEBRASKA DEPARTMENT OF REVENUE	
	9500-202		SALES & USE TAX DECEMBER 2023	1,430.59
19947	1/31/2024		NEW YORK LIFE	
	2600-513		EMP INSURANCE	92.20
19948	1/31/2024		NORTH CENTRAL PPD	
	1000-526		ELEC SVC DEC 2023 SR CENTER	243.47
	1000-526		ELEC SVC DEC 2023 KLOWN DOLL	190.09
	1000-526		ELEC SVC DEC 2023 CITY OFFICE	188.04
	1000-526		ELEC SVC DEC 2023 SCHOENAUER	40.47
	1000-526		ELEC SVC DEC 2023 ELEC SIGN	163.33
	1000-526		ELEC SVC DEC 2023 HIST MUSEUM	35.22
	2100-526		ELEC SVC DEC 2023 BULLRIDE	37.27
	2100-526		ELEC SVC DEC 2023 GLOBE LTS	1,039.89
	2100-526		ELEC SVC DEC 2023 STREET LTS	1,174.81
	2100-526		ELEC SVC DEC 2023 STREET LTS	1,002.92
	2100-526		ELEC SVC DEC 2023 STREET LTS	168.91
	2100-526		ELEC SVC DEC 2023 OLD SHED	98.97
	2100-526		ELEC SVC DEC 2023 OLD SHED	34.99
	2100-526		ELEC SVC DEC 2023 STREET SHED	750.54
	2400-526		ELEC SVC DEC 2023 NEW WELL	635.49
	2400-526		ELEC SVC DEC 2023 WEISETH	159.66
	2400-526		ELEC SVC DEC 2023 WATER TOWER	47.33
	2400-526		ELEC SVC DEC 2023 SCHOOL WELL	378.71
	2600-526		ELEC SVC DEC 2023 LIFTSTATION	245.24
	2600-526		ELEC SVC DEC 2023 LIFTSTATION	65.42
	2800-526		ELEC SVC DEC 2023 PLANT	1,711.55
	3400-526		ELEC SVC DEC 2023 C&D	38.99
	3500-526		ELEC SVC DEC 2023 TRANSFER STATIOI	339.94
	4100-526		ELEC SVC DEC 2023 POOL	56.87
	4200-526		ELEC SVC DEC 2023 BANDSHELL SHELT	34.19
	4200-526		ELEC SVC DEC 2023 PARK METER	115.88
	4200-526		ELEC SVC DEC 2023 PARK METER	59.67
	4400-526		ELEC SVC DEC 2023 LIBRARY	275.60
	4600-526		ELEC SVC DEC 2023 BBALL COURT	39.67
	4600-526		ELEC SVC DEC 2023 BBALL COURT	38.64
	4600-526		ELEC SVC DEC 2023 CONC	34.19
	4600-526		ELEC SVC DEC 2023 BALLFIELDS	234.75
*19950	1/31/2024		PIERCE COUNTY TREASURER	
	3200-521		LICENSE FEE 2024 DODGE DURANGO	15.00
19951	1/31/2024	51	PLAINVIEW NEWS	
	1000-524		ADS/LEGALS	297.27
	2100-524		ADS/LEGALS	320.02
	4400-532		SUPPLIES	80.00
	3900-524		ADS/LEGALS	134.55
19952	1/31/2024		PLAINVIEW RURAL FIRE PROTECTION DIST.	
	1000-539		COMMUNITY FOUNDATION DONATION	30,000.00
19953	1/31/2024	70	POSTMASTER	
	2400-532		POSTAGE WATER SAMPLES	29.90
19954	1/31/2024	70	POSTMASTER	

* Gap in check number sequence or duplicate check number

Check Register - Detail

City of Plainview

Check #	Date	Acct# Name	Amount
	2400-532	POSTAGE WATER SAMPLES	31.70
19955	1/31/2024	70 POSTMASTER	302.10
	2400-532	POSTAGE UTILITY BILLS	100.70
	2600-532	POSTAGE UTILITY BILLS	100.70
	3500-532	POSTAGE UTILITY BILLS	100.70
19956	1/31/2024	PRECISION IT	79.20
	1000-532	INV 93441 SUBSCRIPTION- MICROSOFT	79.20
19957	1/31/2024	RUETER'S	51.78
	2100-532	INV CF45962- SUPPLIES	51.78
19958	1/31/2024	156 SPECIAL T'S & MORE	86.60
	2100-532	INV 12563 SHIRTS	86.60
19959	1/31/2024	STAN HOUSTON EQUIPMENT CO. INC.	389.36
	2100-532	INV 2395933 SUPPLIES	199.00
	2100-532	INV 2388546 SUPPLIES	190.36
19960	1/31/2024	290 STREET IMPROVEMENT DIST 1992-1	400.00
	2100-561	STREET ASSESSMENT PMT	400.00
19961	1/31/2024	290 STREET IMPROVEMENT DIST 1992-1	1,372.98
	2100-561	STREET ASSESSMENT PMT	1,372.98
19962	1/31/2024	SYNCHRONY BANK/AMAZON	747.93
	3500-532	SUPPLIES HEATER	747.93
19963	1/31/2024	139 UNITED STATES POSTAL SERVICE	1.12
	1000-532	BUSINESS GATEWAY VERIFICATION	1.12
19964	1/31/2024	VERIZON WIRELESS	428.89
	2100-522	INV 9953102286 CELLPHONES	42.88
	2100-522	INV 9953102286 CELLPHONES	42.88
	2400-522	INV 9953102286 CELLPHONES	43.71
	2800-522	INV 9953102286 CELLPHONES	47.88
	3200-522	INV 9953102286 CELLPHONES	42.88
	3200-522	INV 9953102286 CELLPHONES	80.02
	3200-522	INV 9953102286 CELLPHONES	42.88
	3500-522	INV 9953102286 CELLPHONES	42.88
	3900-522	INV 9953102286 CELLPHONES	42.88
19965	1/31/2024	WESTERN OIL, INC	249.92
	2100-532	FUEL	40.00
	3500-532	FUEL	102.00
	3900-532	FUEL	107.92
19966	1/31/2024	ZOOM VIDEO COMM INC	17.11
	1000-532	MONTHLY SVC	17.11

Report Setup

Report selection: Check Register - Detail
 Banks: Single
 Bank Acct#: 150541 - Midwest Bank (City Acct.)
 Starting Check Number: 19914
 Ending Check Number: 19966
 Starting Date: 1/31/2024

Total Non-Void Checks

162,927.57

payroll 1-12-2024 \$21,807.32
 payroll 1-30-2024 \$16,143.46

Claims other than General Account

Acct	Check #	Vendor	Description	Amount
Housing Authority	1038	CDS Inspections	Service	1200.00

Check Register - Detail

City of Plainview

<u>Check #</u>	<u>Date</u>	<u>Acct#</u> <u>Name</u>	<u>Amount</u>	<u>Amount</u>
24997	2/13/2024	AFLAC		571.40
	2100-513	EMP INS INV 829914	30.94	
	2100-513	EMP INS INV 829914	65.78	
	2600-513	EMP INS INV 829914	167.84	
	2800-513	EMP INS INV 829914	35.36	
	2800-513	EMP INS INV 829914	60.46	
	3200-513	EMP INS INV 829914	172.66	
	4400-513	EMP INS INV 829914	38.36	
24998	2/13/2024	AGLAND ELECTRIC MOTOR SERVICE		2,001.66
	2600-521	INV 63285 ANNUAL MAINT CONTRACT	2,001.66	
24999	2/13/2024	AKRS EQUIPMENT SOLUTIONS, INC		955.72
	2100-532	ACCT 120181 STATEMENT 1312024 SUP	955.72	
25000	2/13/2024	ALTWINE HARDWARE & HOME LLC		90.39
	1000-532	ACCT 10028- SUPPLIES	33.35	
	2100-532	ACCT 10028- SUPPLIES	39.62	
	3200-532	ACCT 10028- SUPPLIES	3.49	
	4400-532	ACCT 10028- SUPPLIES	13.93	
25001	2/13/2024	626 AMERICAN LEGAL PUBLISHING CORP		219.85
	1000-521	INV 31587 2024 S-34 UPDATES	219.85	
25002	2/13/2024	BUD'S SANITARY SERVICE, LLC		5,517.00
	3500-532	SVC JANUARY 2024	5,517.00	
25003	2/13/2024	554 CITY OF NORFOLK		139.75
	2600-532	INV 24-0103470 SEWER LAB FEES	139.75	
25004	2/13/2024	24 CITY OF PLAINVIEW		307.91
	1000-529	RBDG INTEREST PMT PLAINVIEW FITNE	35.14	
	1000-570	RBDG PRINCIPAL PMT PLAINVIEW FITNE	272.77	
25005	2/13/2024	24 CITY OF PLAINVIEW		191.49
	1000-529	LB840 INTEREST PMT PLAINVIEW FITNE	39.87	
	1000-570	LB840 PRINCIPAL PMT PLAINVIEW FITNE	151.62	
25006	2/13/2024	CITY OF PLAINVIEW C&D SINKING FUND		2,000.00
	3400-555	SINKING FUND PMT	2,000.00	
25007	2/13/2024	328 CLASSIC RENTALS		188.80
	1000-532	SUPPLIES	108.00	
	2100-532	SUPPLIES	15.00	
	2400-532	SUPPLIES	65.80	
25008	2/13/2024	DAVE FRIEDRICH		64.44
	2400-520	METER DEPOSIT REFUND	64.44	
25009	2/13/2024	91 DD STEEL, LLC		46.24
	2100-532	INV 6058 SUPPLIES	46.24	
25010	2/13/2024	379 EAKES OFFICE SOLUTIONS		186.98
	1000-532	INV519304- COPIER CONTRACT OFFICE	186.98	
25011	2/13/2024	FAIRFIELD INN & SUITES		519.80
	2800-532	INV 434C400012384- HOTEL ROOMS	519.80	
25012	2/13/2024	80 FLOOR MAINTENANCE		131.08
	2100-532	INV WEB-28930 TRASH BAGS	131.08	
25013	2/13/2024	HFMNCO LLC		3,500.00
	2100-532	INV 23124.1- SVC 107 W LOCUST	3,500.00	
25014	2/13/2024	HOFFART MACHINE REPAIR		72.30
	2100-532	SUPPLIES	72.30	
25015	2/13/2024	HOLLMAN MEDIA		100.00
	1000-532	INV 93559 - DOMAIN HOSTING	75.00	
	1000-532	INV 93750 - DOMAIN REGISTRATION	25.00	
25016	2/13/2024	HOMETOWN LEASING		321.49

Check Register - Detail

City of Plainview

<u>Check #</u>	<u>Date</u>	<u>Acct# Name</u>		<u>Amount</u>
	1000-532	COPIER LEASE- CITY OFFICE	142.07	
	3200-532	COPIER LEASE- POLICE	88.11	
	4400-532	COPIER LEASE- LIBRARY	91.31	
25017	2/13/2024	65 INGRAM LIBRARY SERVICES		471.58
	4400-535	BOOKS/AUDIOBOOKS (50)	471.58	
25018	2/13/2024	ITRON, INC.		2,978.60
	2400-554	INV 670330 TEMETRA SUBSCRIPTION	2,978.60	
25019	2/13/2024	37 JACK'S UNIFORMS & EQUIPMENT		86.90
	3200-532	INV 112320A- SUPPLIES	86.90	
25020	2/13/2024	JARECKI SHARP & PETERSEN P.C. L.L.O.		800.00
	1000-564	LEGAL FEES	800.00	
25021	2/13/2024	JONES AUTOMOTIVE		14,500.31
	3200-532	INV 3959 LABOR 2024 DURANGO	4,550.00	
	3200-554	INV 3959 EQUIPMENT 2024 DURANGO	9,950.31	
25022	2/13/2024	KAYCI DAUDT		40.00
	4400-532	INTERN PAY- KENO FUNDS	40.00	
25023	2/13/2024	KLOWN DOLL MUSEUM		2,000.00
	1000-539	REIM DONATION PBCF	2,000.00	
25024	2/13/2024	187 L.P. GILL, INC.		8,606.01
	3500-530	INV 3838 SVC JANUARY 2024	8,606.01	
25025	2/13/2024	LEAK INVESTIGATORS LLC		10,000.00
	4100-532	INV 2787- BALANCE DUE POOL REPAIRS	10,000.00	
25026	2/13/2024	MAHASKA		62.50
	1000-532	INV 9925066 SUPPLIES	62.50	
25027	2/13/2024	MATHESON TRI-GAS, INC.		41.64
	2100-532	INV 52298094 SVC/SUPPLIES	41.64	
25028	2/13/2024	367 MITCH'S FOOD CENTER		122.06
	1000-532	SUPPLIES	85.83	
	4400-532	SUPPLIES- LIBRARY	36.23	
25029	2/13/2024	625 MUNICIPAL ENERGY AGENCY OF NEB		400.00
	2800-521	INV 305105 NMPP ANNUAL CONF	400.00	
25030	2/13/2024	NDEE-FISCAL SERVICES		40.00
	4100-521	POOL PERMIT RENEWAL 2024	40.00	
25031	2/13/2024	408 NE. PUBLIC HEALTH ENVIRONMENTAL LAB.		290.00
	2400-532	INV 573688 WATER SAMPLES	290.00	
25032	2/13/2024	444 NORFOLK DAILY NEWS		12.18
	4400-524	BALANCE DUE- GRACE OWED	12.18	
25033	2/13/2024	NORTH CENTRAL PPD		10,948.51
	1000-526	ELEC SVC JAN 2024 SOCIAL CENTER	258.58	
	1000-526	ELEC SVC JAN 2024 KLOWN DOLL	228.50	
	1000-526	ELEC SVC JAN 2024 CITY OFFICE	168.14	
	1000-526	ELEC SVC JAN 2024 HISTORICAL MUS	35.11	
	1000-526	ELEC SVC JAN 2024 SCHOENAUER	44.21	
	1000-526	ELEC SVC JAN 2024 ELEC SIGN	172.92	
	2100-526	ELEC SVC JAN 2024 BULLRIDE	37.49	
	2100-526	ELEC SVC JAN 2024 GLOBE LTS	794.35	
	2100-526	ELEC SVC JAN 2024 STREET LTS	1,174.81	
	2100-526	ELEC SVC JAN 2024 STREET LTS	1,002.92	
	2100-526	ELEC SVC JAN 2024 STREET LTS	168.91	
	2100-526	ELEC SVC JAN 2024 OLD SHED	34.22	
	2100-526	ELEC SVC JAN 2024 OLD SHED	65.09	
	2100-526	ELEC SVC JAN 2024 NEW SHED	998.84	
	2400-526	ELEC SVC JAN 2024 NEW WELL	799.39	
	2400-526	ELEC SVC JAN 2024 WEISETH	224.37	

Check Register - Detail

City of Plainview

<u>Check #</u>	<u>Date</u>	<u>Acct#</u> <u>Name</u>	<u>Amount</u>	
	2400-526	ELEC SVC JAN 2024 WATER TOWER	50.68	
	2400-526	ELEC SVC JAN 2024 SCHOOL WELL	542.62	
	2600-526	ELEC SVC JAN 2024 LIFTSTATION	291.47	
	2600-526	ELEC SVC JAN 2024 LIFTSTATION	50.43	
	2800-526	ELEC SVC JAN 2024 PLANT	2,269.83	
	3400-526	ELEC SVC JAN 2024 C&D	39.31	
	3500-526	ELEC SVC JAN 2024 TRANSFER	480.67	
	4100-526	ELEC SVC JAN 2024 POOL	60.26	
	4200-526	ELEC SVC JAN 2024 BANDSHELL SHELTI	34.22	
	4200-526	ELEC SVC JAN 2024 PARK METER	95.63	
	4200-526	ELEC SVC JAN 2024 PARK METER	55.01	
	4400-526	ELEC SVC JAN 2024 LIBRARY	315.18	
	4600-526	ELEC SVC JAN 2024 BBALL COURT	40.26	
	4600-526	ELEC SVC JAN 2024 BBALL COURT	35.54	
	4600-526	ELEC SVC JAN 2024 BASEBALL LTS	34.22	
	4600-526	ELEC SVC JAN 2024 BALLFIELDS/CONC	345.33	
*25035	2/13/2024	PIERCE BROADBAND NETWORKS		56.43 *
	2400-522	ACCT 00002568-9- PHONE SVC 329-6000	18.81	
	2600-522	ACCT 00002568-9- PHONE SVC 329-6000	18.81	
	3200-522	ACCT 00002568-9- PHONE SVC 329-6000	18.81	
25036	2/13/2024	50 PLAINVIEW AUTO SUPPLY		419.66
	2100-532	SUPPLIES	305.71	
	2400-532	SUPPLIES	43.96	
	3500-532	SUPPLIES	69.99	
25037	2/13/2024	51 PLAINVIEW NEWS		640.59
	1000-524	ADS/LEGALS	336.29	
	1000-532	SUPPLIES	24.94	
	3200-532	SUPPLIES	5.62	
	4400-524	ADS/LEGALS- LIRBRARY	19.65	
	4400-524	SUBSCRIPTION- LIBRARY	45.00	
	4400-532	SUPPLIES- LIBRARY	11.00	
	3900-524	ADS/LEGALS	167.09	
	3900-532	SUPPLIES	31.00	
25038	2/13/2024	53 PLAINVIEW TELEPHONE CO., INC.		973.94
	1000-522	PHONE SVC JANUARY 2024	207.05	
	1000-554	CAMERA/PHONE LEASE	262.91	
	2100-522	PHONE SVC JANUARY 2024	86.33	
	2400-522	PHONE SVC JANUARY 2024	53.10	
	2400-522	PHONE SVC JANUARY 2024	62.75	
	2400-522	PHONE SVC JANUARY 2024	54.70	
	2400-522	PHONE SVC JANUARY 2024	62.18	
	2600-522	PHONE SVC JANUARY 2024	50.26	
	4400-522	PHONE SVC JANUARY 2024	73.77	
	3900-522	PHONE SVC JANUARY 2024	60.89	
25039	2/13/2024	401 SCHAEFER GRAIN CO.		231.00
	3500-532	SCALE TICKETS	231.00	
25040	2/13/2024	STAN HOUSTON EQUIPMENT CO. INC.		360.00
	2400-532	INV 2404652- SUPPLIES	360.00	
25041	2/13/2024	60 STEINKRAUS SERVICE		4,328.40
	2100-532	FUEL	1,599.90	
	2100-532	SUPPLIES	28.85	
	2100-532	MOTOR OIL	797.25	
	2400-532	FUEL	96.20	
	2600-532	FUEL	75.30	
	3200-532	FUEL	252.00	
	3200-532	SVC- OIL CHANGE	79.50	
	3500-532	FUEL	740.40	
	3500-532	FLAT REPAIRS	230.00	
	3500-532	SVC	320.00	

* Gap in check number sequence or duplicate check number

Check Register - Detail

City of Plainview

<u>Check #</u>	<u>Date</u>	<u>Acct#</u>	<u>Name</u>	<u>Amount</u>
	3900-532	FUEL		109.00
25042	2/13/2024		TRUCK CENTER COMPANIES	125.86
	3500-532	INV XA101099931:01	SUPPLIES	8.00
	3500-532	INV XA101100052:01	SUPPLIES	117.86
25043	2/13/2024		502 VOLKMAN	136.00
	4400-532	INV 215423	FURNACE FILTERS	136.00
25044	2/13/2024		56 WALTON APPLIANCE & REPAIR	58.00
	3500-532	INV 1539	SUPPLIES- ANTENNA COAX	58.00
25045	2/13/2024		WESTERN OIL, INC	266.73
	2100-532	FUEL		229.43
	3900-532	FUEL		37.30

Report Setup

Report selection: Check Register - Detail

Banks: Single

Bank Acct#: 150541 - Midwest Bank (City Acct.)

Starting Check Number: 24997

Ending Check Number: 25045

Starting Date: 2/13/2024

Total Non-Void Checks

76,123.20

January Account Balances

Accounts

<u>HOUSING AUTHORITY</u> XX0509	Available balance \$83,872.46	RECENT ▼
<u>GENERAL CHECKING</u> XX0541	Available balance \$1,305,115.28	RECENT ▼
<u>WATER TOWER</u> XX1009	Available balance \$41,524.85	RECENT ▼
<u>ELECTRICAL SINKING FUND</u> XX0321	Available balance \$135,028.01	RECENT ▼
<u>C&D CLOSURE/POST</u> XXXX3357	Available balance \$80,049.90	RECENT ▼
<u>PLV/OSMOND HOUSING</u> XXXX5161	Available balance \$28,314.54	RECENT ▼
<u>POOL SALES TAX</u> XXXX8263	Available balance \$229,484.14	RECENT ▼
<u>KENO ACCOUNT</u> XXXX9616	Available balance \$73,197.09	RECENT ▼
<u>MANOR SALES TAX</u> XXXX7492	Available balance \$201,025.16	RECENT ▼
<u>BOND RESERVE FUND</u> XX8633	Current balance \$83,359.00	RECENT ▼
<u>C&D SITE SINKING FUND</u> XXXX1067	Available balance \$138,828.59	RECENT ▼
<u>COMMERCIAL/C&D</u> XXX2509		RECENT ▼
<u>ECONOMIC DEVELOPMENT SALES TAX</u> XXXX7514	Available balance \$67,517.26	RECENT ▼
<u>LIBRARY GRANT FUND</u> XXXX0099	Available balance \$39,747.84	RECENT ▼
<u>LIBRARY IMPROVEMENTS</u> XX8630	Current balance \$13,116.67	RECENT ▼
<u>LIBRARY SALES TAX</u> XXXX7503	Available balance \$250,199.62	RECENT ▼

<u>PLANT IMPROVEMENT COD</u> XX8621	Current balance \$43,196.32	RECENT ▼
<u>STREET IMPROVEMENT FUND</u> XXXX0286	Available balance \$64,145.21	RECENT ▼
<u>WATER TOWER COD</u> XX8620		RECENT ▼
<u>2018 FORD POLICE INTERCEPTOR</u> XXX2927		RECENT ▼
<u>WILKENS INDUSTRIES TRAILER</u> XXX2984		RECENT ▼
<u>DTR GRANT FUNDS</u> XXXX7590	Available balance \$0.00	RECENT ▼
<u>IRP FUNDS</u> XXXX3773	Available balance \$23,360.20	RECENT ▼
<u>IRP LOAN RESERVE LOSS FUND</u> XXXX5379	Available balance \$3,404.17	RECENT ▼
<u>NAHTF GRANT FUNDS</u> XXXX8448	Available balance \$0.00	RECENT ▼
<u>RBDG FUNDS</u> XXXX3784	Available balance \$40,341.35	RECENT ▼

CLERK/TREASURER'S REPORT FOR JANUARY 2024

LIGHTS	-
SEWER	18,250.40
WATER	26,278.98
SALES TAX	1,381.40

GENERAL:	
*Midwest Bank- Interest on Account	4,230.79
*Housing Grant Payments	202.11
*LB840 Grant Pmts	191.49
*General Bond	40,643.81
*Faxes/copies	16.25
*NSF	91.86
*RBDG Loan Pmt	654.34
*IRP Loan Pmt	381.07
*Black Hills Energy Franchise Tax	5,710.01
*Council Filing Fee	20.00
*Donation to Klown Doll Museum- PBCF	2,000.00
*USPS Refund	1.12
*Donation to Fire Department- Grant Funding	30,000.00
SALES TAX TOTAL:	
*Library	4,277.98
*Manor	4,277.98
*Economic Development	4,277.98
*Pool	6,416.97
*Street	2,524.59
STREET:	
*Highway Allocation	22,258.48
*Street Paving Assessment Payments	1,772.98
*Concrete Work	809.50
WATER:	
*Meter Deposits	600.00
*Water Sales	2,092.44
*Water Meter/ERT	1,539.22
SEWER:	
PARK:	

CLERK/TREASURER'S REPORT FOR JANUARY 2024

POOL:	
PLANT:	
*NCPPD Lease Payment	18,438.86
POLICE:	
*Dog License	25.00
*Dog at Large	50.00
*Gun Permit	10.00
SOLID WASTE: Billings & Fees:	35,485.94
*C&D Site	247.70
HANDIVAN:	
*Fees	241.50
*Grant Pmt	1,410.00
*Donation	400.00
LIBRARY:	
*Fines and Fees	16.00
*Donation	500.00
ECONOMIC DEVELOPMENT:	
SUMMER REC:	
DEBT SERVICE:	
*Bond Payment County Treasurer	8,592.57

TOTAL REVENUE JANUARY 2024

\$ 246,319.32



0000027-0000148 PDF 614032
City of Plainview
PO Box 757
Plainview, NE 68769

Summary Statement

January 31, 2024
Page 1 of 3
Investor ID: NE-01-0034

Nebraska CLASS

Nebraska CLASS

Average Monthly Yield: 5.5397%

	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance	Month End Balance
NE-01-0034-0001 General Fund	3,843.63	3,668.09	0.00	33.56	33.56	7,276.15	7,545.28
TOTAL	3,843.63	3,668.09	0.00	33.56	33.56	7,276.15	7,545.28



General Fund

Account Summary

Average Monthly Yield: 5.5397%						
	Beginning Balance	Contributions	Withdrawals	Income Earned	Income Earned YTD	Average Daily Balance
Nebraska CLASS	3,843.63	3,668.09	0.00	33.56	33.56	7,276.15
						7,545.28

Transaction Activity

Transaction Date	Transaction Description	Contributions	Withdrawals	Balance	Transaction Number
01/01/2024	Beginning Balance			3,843.63	
01/03/2024	Contribution	3,668.09			910
01/31/2024	Income Dividend Reinvestment	33.56			
01/31/2024	Ending Balance			7,545.28	



Nebraska CLASS

Nebraska CLASS		
Date	Dividend Rate	Daily Yield
01/01/2024	0.000000000	5.6295%
01/02/2024	0.000153047	5.6015%
01/03/2024	0.000153165	5.6059%
01/04/2024	0.000152842	5.5940%
01/05/2024	0.000458265	5.5908%
01/06/2024	0.000000000	5.5908%
01/07/2024	0.000000000	5.5908%
01/08/2024	0.000151360	5.5398%
01/09/2024	0.000151272	5.5365%
01/10/2024	0.000151262	5.5362%
01/11/2024	0.000151229	5.5350%
01/12/2024	0.000604721	5.5332%
01/13/2024	0.000000000	5.5332%
01/14/2024	0.000000000	5.5332%
01/15/2024	0.000000000	5.5332%
01/16/2024	0.000151167	5.5327%
01/17/2024	0.000151186	5.5334%
01/18/2024	0.000151128	5.5313%
01/19/2024	0.000453531	5.5331%
01/20/2024	0.000000000	5.5331%
01/21/2024	0.000000000	5.5331%
01/22/2024	0.000151194	5.5337%
01/23/2024	0.000150534	5.5095%
01/24/2024	0.000150543	5.5099%
01/25/2024	0.000150479	5.5075%
01/26/2024	0.000451614	5.5097%
01/27/2024	0.000000000	5.5097%
01/28/2024	0.000000000	5.5097%
01/29/2024	0.000149803	5.4828%
01/30/2024	0.000149720	5.4798%
01/31/2024	0.000150201	5.4974%

Performance results are shown net of all fees and expenses and reflect the reinvestment of dividends and other earnings. Many factors affect performance including changes in market conditions and interest rates and in response to other economic, political, or financial developments. Investment involves risk including the possible loss of principal. No assurance can be given that the performance objectives of a given strategy will be achieved. **Past performance is no guarantee of future results. Any financial and/or investment decision may incur losses.**

Minutes of the Plainview Library Board

Monday, January 15, 2024 5:15pm

- I. Members Present: Valerie Tarr, Jody Viterna, Sarah Doty, Bernice Yilk, Nancy Naprstek, Donna Christiansen, Library Director, Tamela Korth, Children's Librarian
- II. Welcome Visitors: None
- III. Open Meeting Act was acknowledged.
- IV. Minutes: Bernice motioned to approve the minutes as corrected. Motion seconded and carried.
- V. Bills: Donna presented the bills. Jody motioned to pay the bills as presented. Motion seconded and carried.
- VI. Librarian's Reports:
 - a. Donna reported on the receipts and statistics. Donna gave her librarian's report. Donna reviewed the fiscal year report that will be submitted to the City Council in February. Donna submitted our annual summary online to the Nebraska Library Commission.
 - b. Tammie gave her librarian's report. She's down to 1 daycare for now. She has one that comes here on Mondays. Another one should be up and running soon. She reported on her programs. She's running a winter reading challenge. Kids that read 13 books from now to the end of February will be able to choose a prize from the basket of books and toys. Received the Youth Grant for Excellence. This grant will be used to create early childhood to-go bags. Received the Cooper Foundation grant. This grant will be used to develop a teen time-out program. She is already working on an escape room event. Tammie reminded everyone to let her know of any new babies born in the community.
- VII. Old Business:
 - a. The board discussed the charcuterie class idea. Donna talked to the extension office and also found some charcuterie boards to order. The board discussed a possible date of March 22, 2024. Donna will find out if the extension office will be available for this date. She will also work on the preregistration form. The board is to bring some ideas for personalization for the boards to the February meeting.
- VIII. New Business:
 - a. None.
- IX. Announcements: None.
- X. Date for the next meeting: Monday, February 5th, 2024 at 5:15pm at the library

XI. Jody motioned to close. Motion seconded and carried.

Jody Viterna, Secretary

Minutes of the Plainview Library Board

Monday, February 5, 2024 5:15pm

- I. Members Present: Valerie Tarr, Jody Viterna, Sarah Doty, Bernice Yilk, Nancy Naprstek, Donna Christiansen, Library Director, Tamela Korth, Children's Librarian
- II. Welcome Visitors: Mayor Bob Smith, Cindy Schlote
- III. Open Meeting Act was acknowledged.
- IV. Minutes: Nancy motioned to approve the minutes as corrected. Motion seconded and carried.
- V. Bills: Donna presented the bills. Jody motioned to pay the bills as presented. Motion seconded and carried.
- VI. Librarian's Reports:
 - a. Donna reported on the receipts and statistics. Donna gave her librarian's report.
 - b. Tammie gave her librarian's report. The 1st escape room teen event is this month on February 24th 8pm – 10pm. Setting up an author event for the teens in March. Booked Toby the Kid for Summer Reading program. Tammie also booked another event for summer reading with animals. Adventures in Reading is the theme for summer reading this year. Fire Department here at toddler time in February. Working on something for poison control in March. Smokey the Bear's 80th birthday this year, so Tammie will plan something with Smokey the Bear in April.
- VII. Old Business:
 - a. The board discussed the charcuterie class idea. The March date is unavailable. The board discussed holding the class during National Library Week in April. Donna will reach out the extension office and see if April 5th or April 12th are available. Discussed board design ideas and narrowed down to 2 for Donna to add to the registration forms.
- VIII. New Business:
 - a. Library Accreditation due by October 1st. Need community needs response plan. Donna will prepare a survey and present to the board at the March meeting.
 - b. We did not receive the intern grant again this year. The librarians are going to apply for a Keno grant for \$1000 for a summer intern.
 - c. The board discussed options for rug rentals. Reviewed proposals from Appeara and Classic Rentals. Sarah motioned to approve Donna to set up

rug rental with Classic Rentals in Osmond. Motion seconded and approved.

IX. Announcements: None.

X. Date for the next meeting: Monday, March 4th, 2024 at 5:15pm at the library

XI. Jody motioned to close. Motion seconded and carried.

Jody Viterna, Secretary

**PLAINVIEW MANOR
BOARD OF DIRECTORS MEETING**

January 31, 2024

(4)

A meeting of the Board of Directors of Plainview Manor was on Wednesday, January 31, 2024, at the Plainview Manor Multi-Purpose Room convening at 5:00 p.m. for Open Session. Notice of the meeting was given in advance by publication in Plainview News and given simultaneously to all Board members with the agenda communicated in advance notice. All proceedings hereinafter documented were undertaken while the meeting was in open session to the attendance of the public.

- I. Attendance –Melissa Tarr, Joan Alexander, Jamie Norris, Kim Wolken-Board Members; Juleen Johnson, Administrator, City- Bob Smith, Public- None. Absent: Traci Ober
- II. Open Session was called to order by President-Wolken at 5:08 p.m., as awaiting to hear on attendance for Ober.
- III. The Open Meetings Act was announced by Wolken, with the Open Meetings Act posted according to policy of State of Nebraska. – See pages 1-10. A motion was made by Norris to approve the Consent Agenda, including minutes, financials, statistics, and payables, seconded by Tarr. RCV – Norris, Tarr, Alexander, Wolken– Aye; Nay – None. Absent – Ober
- IV. Executive Session- Director of Nurse request to Kim Wolken- At 5:10 p.m. Kim Wolken asked to go into executive session for personnel for the protection of the employee. Wolken asked Johnson to leave at this time, and Wolken asked Albin to enter. At 5:35 p.m., Wolken asked to come out of executive session. Johnson was invited back into open session. The board reported that no decision at this time was made.
- V. Old Business- Administrator Contract- After discussion from last month a motion was made by Norris to offer Johnson a 4% increase due to Manor employees receiving a 4% raise in the middle of 2023, along with their annual evaluation raise, as administrator did not receive due to contract already being signed, and a 4% increase for 2024, seconded by Alexander. RCV – Norris, Alexander, Wolken– Aye; Nay – Tarr. Absent – Ober
- VI. New Business- Staffing Needs- Johnson educated the board on the most current needs at this time. Johnson reported that a recent RN interview was completed by DON and Administrator, but the candidate was concerned with weekend and holiday coverage, which is required by the facility to meet regulations.

Manor Scholarship 2024- Johnson reported that Mr. Peter had contacted Johnson to see if the Plainview Manor Scholarship would be offered again this year. Johnson reported that last year was the first year it was utilized based on their requirements. Johnson made a slight clarification in the application for less confusion. The board agreed to offer Plainview Manor and Whispering Pines Scholarship again to eligible applicants.

Northeast Career Fair- Johnson informed the board that DON and Administrator would be attending the Northeast Career Fair on February 5th to provide education and opportunities to UNMC and Northeast Nursing students.

Lutz Audit Report- Johnson provided a copy to the board of the year end fiscal year audit. Johnson explained that McCabe had done a great job on the information the auditors requested. Johnson reported the audit listed again the concern of being a smaller facility and the check and balances that need to take place by the board of directors/city council to ensure financial safety of the facility. This comment has been made every year due to the sizing of the facility business office. Johnson informed the board of what check and balances take place in house and Bob Smith asked the board member to stop in once in a while and conduct an internal check on receipts or bills.

- VII. City – Regarding Manor Business- Bob Smith asked the board to relook at the current secretary position and would like that position to take the official minutes and the President to conduct the meeting more. Wolken said that she felt the current secretary was already handling other duties for staffing satisfaction. Wolken also said that other boards have another people take minutes. Smith asked the board to think about some ideas and place the Board Secretary on next month agenda.
- VIII. Executive Session- None

Wolken adjourned the meeting at 6:10 p.m.
- IX. Adjournment – Juleen Johnson, Recording Secretary

TO: Plainview Manor Board of Directors

FROM: Juleen Johnson, Administrators

SUBJECT: Board of Director's Meeting

The regularly scheduled meeting of the Plainview Manor Board of Director's will be held on January 31, 2023, at the **Plainview MANOR** convening at 5:00 p.m.

AGENDA

I. CALL TO ORDER

Kim Wolken

II. ANNOUNCING OF OPEN MEETING ACT

III. APPROVAL OF CONSENT AGENDA

Kim Wolken (action needed)

-Minutes –

Pages 1

- Financials

Pages 2-5

- Payables

Pages 6-8

- Statistics

Page 9-10

IV. Executive Session- Director of Nurse request to Kim Wolken

V. MANOR OLD BUSINESS

Juleen Johnson

1. Administrator Contract

VI. MANOR NEW BUSINESS

Juleen Johnson

1. Staffing Needs: RN-FT, MDS-FT, LPN Nights- PT, Housekeeper-PT, Dietary-FT And retirement coming in the future
2. Manor Scholarship 2024
3. Northeast Career Fair- Feb 5th
4. Lutz Audit Report

VII. CITY- Regarding Manor Business

VIII. EXECUTIVE SESSION

IV. ADJOURNMENT

Meeting Dates: 2024

*Feb 28, March 27, April 24, May 29, June 26, July 31, Aug 28, Sept 25,
Oct 30, Nov 27-?, Dec 26-?*

TO: Plainview Manor Board of Directors

FROM: Juleen Johnson, Administrators

SUBJECT: Board of Director's Meeting

The regularly scheduled meeting of the Plainview Manor Board of Director's will be held on January 31, 2023, 2023 at the **Plainview MANOR** convening at 5:00 p.m.

AGENDA

I. CALL TO ORDER

Kim Wolken

II. ANNOUNCING OF OPEN MEETING ACT

III. APPROVAL OF CONSENT AGENDA

Kim Wolken (action needed)

-Minutes –

Pages 1

- Financials

Pages 2-5

- Payables

Pages 6-8

- Statistics

Page 9-10

IV. Executive Session- Director of Nurse request to Kim Wolken

V. MANOR OLD BUSINESS

Juleen Johnson

1. Administrator Contract

VI. MANOR NEW BUSINESS

Juleen Johnson

1. Staffing Needs: RN-FT, MDS-FT, LPN Nights- PT, Housekeeper-PT, Dietary-FT

And retirement coming in the future

2. Manor Scholarship 2024

3. Northeast Career Fair- Feb 5th

VII. CITY- Regarding Manor Business

VIII. EXECUTIVE SESSION

IV. ADJOURNMENT

Meeting Dates: 2024

Feb 28, March 27, April 24, May 29, June 26, July 31, Aug 28, Sept 25,

Oct 30, Nov 27-?, Dec 26-?

**PLAINVIEW MANOR
BOARD OF DIRECTORS MEETING
December 27, 2023**

A meeting of the Board of Directors of Plainview Manor was on Wednesday, December 27, 2023, at the Plainview Manor Multi-Purpose Room convening at 5:00 p.m. for Open Session. Notice of the meeting was given in advance by publication in Plainview News and given simultaneously to all Board members with the agenda communicated in advance notice. All proceedings hereinafter documented were undertaken while the meeting was in open session to the attendance of the public.

- I. Attendance –Melissa Tarr, Joan Alexander, Jamie Norris, Traci Ober, Kim Wolken-Board Members; Juleen Johnson, Administrator, Absent-None. City- Bob Smith, Public- None.
 - II. Open Session was called to order by President-Wolken at 5:00 p.m.
 - III. The Open Meetings Act was announced, with the Open Meetings Act posted according to policy of State of Nebraska. – See pages 1-11. Questions were answered by Johnson regarding the Northeast Community College invoice for staff education and that this is not the final bill on this education requested by the board. A motion was made by Norris to approve the Consent Agenda, including corrected minutes, financials, statistics, and payables seconded by Alexander.
 - IV. Old Business- Johnson presented to the board that the City Council did approve the city sales tax funds for a walk-in cooler/freezer from Major Refrigeration. It will be ordered and then installed, weather permitting.
 - V. New Business- Staffing Needs- Johnson educated the board on the most current needs at this time. Johnson did state that she has not advertised in the Norfolk paper for the past couple of weeks, due to holidays and most applicants are not looking at this time until the holiday season is over.
 - VI. Temporary PTO Accrue Change- Due to Covid- Johnson provided status on two employees that were over the current PTO policy and had established days off, but due to COVID they were not able to take days over for proper staffing coverage. A motion was made by Norris and seconded by Ober to have a temporary allowance for these two specific employees to buy out less than the mandatory 40 hours and waive the counting of two time per year limit (per policy), so that they would not loose their PTO. RCV – Norris, Ober, Tarr, Alexander, Wolken– Aye; Nay – None. Absent – None
 - VII. Administrator Contract- Discussion was held regarding the current contract that their needs to be action regarding severance pay, that if the Administrator was terminated without cause, severance pay of six months of salary and six months of family health insurance at no cost to the Administrator, would be added to contract. This would be null and void if termination was with cause. Board members discussed how renewal of contract would be looked at going forward with some standards put into place such as survey results, financial allowance, and satisfaction surveys. The board asked Johnson to provide future contract renewal to the board starting in October to meet city council guideline. Johnson stated she will visit with Kyle, the city attorney, and have him adjust current contract and bring contract back to next board meeting. A motion was made by Alexander to clean up the contract verbiage, also to include the past 4% increase and a 4% for this year, seconded by Norris. RCV – Norris, Ober, Tarr, Alexander, Wolken– Aye; Nay – None. Absent – None. Other discussion was held in regarding the 2023 contract. At 6:15 p.m. the Administrator requested to leave the meeting for scheduled appointment as board wanted further discussion on contract in open meeting. Board granted Administrator leave.
 - VIII. City – Regarding Manor Business- None
 - IX. Executive Session- None

Wolken adjourned the meeting at 7:03 p.m.
 - X. Adjournment – Juleen Johnson, Recording Secretary
- FYI: Due to text on 12-29-23 from the Mayor, Administrator contract is on hold, to discuss legal formality.

Plainview Manor
Balance Sheet
December 31, 2023

ASSETS

Current Assets

Cash	\$ 534,426.36	
Cash - Tax Transfer	412.95	
Cash - Petty Cash	200.00	
Cash - Savings	1,379,296.74	
Resident Petty Cash	1,173.23	
Cash - Foundation	30,210.15	
Cash - CD	1,254,467.74	
Account Receivable/Med	84,507.49	
Account Receivable/Pri	1,668.00	
Accounts Rec. - Hospice	23,094.53	
Accounts Rec. - A/L Private	5,764.00	
Account Rec - A/L Medicaid	9,514.08	
Acct. Rec. - Medicare A	3,850.00	
Allowance for Doubtful Accts	(2,700.00)	
Prepaid Insurance	58,606.59	
Prepaid Health Insurance	19,545.94	
Accrued Interest Receivable	2,382.13	
Total Current Assets		3,406,419.93

Property and Equipment

Land	25,000.00	
Building	1,718,238.74	
Accu. Depr. Building	(1,194,099.07)	
Assisted Living Addition	874,419.18	
Accum Depr. - A/L	(545,830.51)	
Equipment	825,630.80	
Accum Depr. Equipment	(669,450.48)	
Vehicles	83,528.20	
Accum Depr. Vehicles	(83,528.00)	
Total Property and Equipment		1,033,908.86

Total Assets	\$	4,440,328.79
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LIABILITIES AND CAPITAL

Current Liabilities

Accounts Payable	\$ 45,884.86	
Federal & FICA Taxes Payable	3,656.00	
State Taxes Payable	8,500.91	
Unemployment Taxes Payable	82.56	
Accrued Wages	48,544.48	
Accrued Provider Tax	9,649.50	
Accrued Vacation	95,635.43	
Resident Petty Cash	1,173.23	
Employee's Deductions	(1,665.41)	
Room Deposits A/L	3,500.00	
Total Current Liabilities		214,961.56

Total Liabilities		214,961.56
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Plainview Manor
Balance Sheet
December 31, 2023

Capital		
Retained Earnings	4,158,123.12	
Net Income	<u>67,244.11</u>	
Total Capital		<u>4,225,367.23</u>
Total Liabilities & Capital	\$	<u><u>4,440,328.79</u></u>

Income Statement
For the Three Months Ending December 31, 2023
Plainview Manor

	Current Month		Year to Date	
Revenues				
Routine Care - Pri	\$ 107,446.00	39.12	\$ 338,425.00	39.83
Other - Private	157.95	0.06	202.95	0.02
Routine Care - Medicaid	87,379.37	31.81	278,252.36	32.74
Medicaid-Pri Room	465.00	0.17	1,905.00	0.22
Hospice Care	24,687.10	8.99	58,951.10	6.94
Assisted Living - Private	28,520.00	10.38	72,795.00	8.57
Other - A/L Private	264.00	0.10	268.00	0.03
Assisted Living - Med	8,307.00	3.02	24,789.00	2.92
Medicare A	4,810.51	1.75	7,310.51	0.86
Medicare B	0.00	0.00	3,957.08	0.47
Total Revenues	262,036.93	95.39	786,856.00	92.60
Gross Profit	262,036.93	95.39	786,856.00	92.60
Expenses				
Administrator Labor	11,666.93	4.25	33,035.23	3.89
Office Labor	5,426.66	1.98	15,454.91	1.82
Office Supplies	95.00	0.03	348.77	0.04
Advertising & Promotion	238.00	0.09	1,220.76	0.14
Seminars & Education	57.50	0.02	1,866.38	0.22
Printing & Postage	0.00	0.00	221.83	0.03
Telephone	513.60	0.19	1,546.36	0.18
Licenses & Dues	2,414.58	0.88	2,486.58	0.29
Legal & Accounting	0.00	0.00	3,535.00	0.42
General Liability Insurance	2,300.00	0.84	6,900.00	0.81
Payroll Taxes - Unemployment	24.82	0.01	82.56	0.01
Payroll Taxes - FICA	13,045.83	4.75	38,717.94	4.56
Employee Benefits	16,652.99	6.06	54,452.17	6.41
Workman's Comp Insurance	5,970.00	2.17	8,770.00	1.03
Dietary Labor	17,717.93	6.45	53,014.61	6.24
Food	7,433.21	2.71	24,917.25	2.93
Dietary Supplies	690.43	0.25	2,660.98	0.31
Seminars, Educ., Staffing	287.50	0.10	1,076.37	0.13
Dietary Consultant	0.00	0.00	499.40	0.06
Dietary Leased Equipment	90.00	0.03	270.00	0.03
Housekeeping Labor	3,281.91	1.19	10,352.13	1.22
Housekeeping Supplies	338.96	0.12	1,734.65	0.20
Laundry labor	2,621.21	0.95	8,166.97	0.96
Laundry Supplies	202.74	0.07	792.37	0.09
Seminars, Educ, Staffing	57.50	0.02	57.50	0.01
Director of Nursing - Wages	8,148.57	2.97	24,182.86	2.85
Prof. Nursing Labor	41,601.50	15.15	126,934.24	14.94
Nursing Assistant wages	53,320.02	19.41	154,883.69	18.23
Medical Records Labor	1,130.15	0.41	4,404.33	0.52
Nursing Supplies	7,512.70	2.74	15,944.50	1.88
Seminars, Educ, Staffing	1,800.70	0.66	4,232.81	0.50
Temporary Staffing	6,226.51	2.27	15,957.59	1.88
Pharmacist Consultant	0.00	0.00	1,000.00	0.12
Restorative Therapy	500.00	0.18	1,500.00	0.18
Physical Therapy	610.29	0.22	1,200.59	0.14
Speech Therapy	316.25	0.12	316.25	0.04
OT Consultant	615.94	0.22	1,316.23	0.15
Computer Expenses	4,278.66	1.56	7,036.73	0.83
Medicare - Pharmacy	0.00	0.00	315.57	0.04
Medicare - Ancillary	438.67	0.16	614.67	0.07

Income Statement
For the Three Months Ending December 31, 2023
Plainview Manor

	Current Month		Year to Date	
Maintenance Labor	3,132.04	1.14	8,771.27	1.03
Maintenance Supplies	602.59	0.22	2,069.31	0.24
Utilities	4,716.14	1.72	11,777.20	1.39
Routine Repairs Exp	1,733.12	0.63	2,083.80	0.25
Equipment Repairs	314.41	0.11	1,110.42	0.13
Leased Equipment	0.00	0.00	343.01	0.04
Service Contracts	159.00	0.06	402.00	0.05
Seminars, Educ, Staffing	57.50	0.02	846.37	0.10
Auto Expense	57.23	0.02	1,698.27	0.20
Property/Auto Insurance	3,400.00	1.24	10,200.00	1.20
Activities labor	3,471.94	1.26	10,260.01	1.21
Social Services Labor	3,271.16	1.19	8,731.55	1.03
Recreational & Craft Sup.	30.00	0.01	289.51	0.03
Act/S.S. Expense	0.00	0.00	200.78	0.02
Seminars, Educ, Staffing	115.00	0.04	1,692.74	0.20
Resident Benefits	22.89	0.01	22.89	0.00
Depreciation Expense	6,353.00	2.31	19,059.00	2.24
Cable TV	924.13	0.34	2,772.12	0.33
A/L Office Labor	1,572.79	0.57	4,715.54	0.55
A/L Office Supplies	11.89	0.00	54.85	0.01
A/L Licenses & Dues	704.44	0.26	754.44	0.09
A/L Dietary Labor	4,702.87	1.71	14,399.60	1.69
A/L Housekeeping Labor	0.00	0.00	518.78	0.06
A/L Laundry Labor	744.79	0.27	2,204.81	0.26
A/L Professional Nursing	1,131.81	0.41	2,707.09	0.32
A/L Medication Aide	9,461.55	3.44	28,794.77	3.39
A/L Nursing Supplies	0.00	0.00	19.87	0.00
A/L Computer Expenses	167.00	0.06	501.00	0.06
A/L Maintenance Labor	724.73	0.26	2,394.40	0.28
A/L Utilities	1,567.05	0.57	3,903.99	0.46
A/L Social Services Labor	477.81	0.17	2,049.61	0.24
A/L Resident Benefits	0.00	0.00	3.00	0.00
A/L Depreciation Exp	1,716.00	0.62	5,148.00	0.61
Total Expenses	268,970.14	97.92	782,520.78	92.09
Net Operating Income	(6,933.21)	(2.52)	4,335.22	0.51
Other Income				
Miscellaneous Sales	0.00	0.00	728.80	0.09
Refunds	75.99	0.03	75.99	0.01
Interest Income	10,212.74	3.72	23,632.91	2.78
Donations	1,285.00	0.47	4,295.00	0.51
Guest Meals	28.00	0.01	138.00	0.02
Employee Meals	1,048.00	0.38	2,512.00	0.30
Health Aid for NF	0.00	0.00	31,526.19	3.71
Total Other Income	12,649.73	4.61	62,908.89	7.40
Net Income	\$ 5,716.52	2.08	\$ 67,244.11	7.91

Plainview Manor
Check Register
For the Period From Jan 1, 2024 to Jan 31, 2024

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Amount
auto pay	1/10/24	MARTIN BROS. <i>-Food</i>	5,458.08
54499	1/10/24	AFLAC	2,106.08
54500	1/10/24	PAM ALBIN	50.00
54501	1/10/24	ALTWINE HARDWARE & HOME L	683.54
54502	1/10/24	AVERA CREIGHTON HOSPITAL	345.50
54503	1/10/24	CITY OF PLAINVIEW	601.16
54504	1/10/24	TWO MAGNETS INC <i>-Clipboard and Health Temp</i>	993.86
54505	1/10/24	D&M DAIRY STORE	79.50
54506	1/10/24	DIRECT SUPPLY, INC.	248.98
54507	1/10/24	ROD EISENHAUER	30.00
54508	1/10/24	HEALTH CARE INFORMATION	177.17
54509	1/10/24	HILAND DAIRY	617.83
54510	1/10/24	VAL HOFFMAN	1,137.50
54511	1/10/24	HUSKER SIDING & HOME IMPRO <i>-AL windows</i>	9,255.00
54512	1/10/24	JULEEN JOHNSON	100.00
54513	1/10/24	KEANU JOHNSON	562.00
54514	1/10/24	KUSTOM PEST CONTROL	75.00
54515	1/10/24	MAJOR REFRIGERATION CO INC	314.41
54516	1/10/24	MCKESSON MEDICAL	2,296.34
54517	1/10/24	MEDLINE INDUSTRIES, INC.	1,267.66
54518	1/10/24	MITCH FOOD STORE	148.93
54519	1/10/24	MSM ENTERPRISES LLC	615.94
54520	1/10/24	NORTHEAST COMMUNITY COLLEGE	2,300.00
54521	1/10/24	JAMIE NORRIS	74.32
54522	1/10/24	NURSE BEE HEALTHCARE STAFF	312.40
54523	1/10/24	OVERLAND REHAB LLC	1,426.54
54524	1/10/24	PENNER PATIENT CARE INC	34.25
54525	1/10/24	PIERCE COUNTY LEADER	104.00
54526	1/10/24	PLAINVIEW AUTO SUPPLY	47.14
54527	1/10/24	PLAINVIEW NEWS	134.00
54528	1/10/24	PLAINVIEW TELEPHONE	363.60
54529	1/10/24	POINTCLICKCARE TECHNOLOGI	902.66

Plainview Manor
Check Register
For the Period From Jan 1, 2024 to Jan 31, 2024

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Amount
54530	1/10/24	PRECISION IT	3,543.00
54531	1/10/24	PRIME TIME HEALTHCARE LLC	2,180.75
54532	1/10/24	TOM SMITH	35.25
54533	1/10/24	STERICYCLE, INC.	3,151.36
54534	1/10/24	TANGEMAN PLUMBING	860.00
54535	1/10/24	THE HOME DEPOT PRO	242.31
54536	1/10/24	US FOODS	3,008.80
Total			45,884.86

December Expenditures

AUL	\$3,755.12
NE Child Support	\$204.47
Credit Management	\$73.12
Northeast Community College	\$55.20
WW Galore - <i>more stuff Bag / t-shirts</i>	\$150.00
Dearborn	\$143.13
Menards	\$53.07
Aetna	\$14,325.87
Quill	\$85.30
Dish	\$799.13
Plainview Chamber - <i>Klown hash</i>	\$2,100.00
Family Dollar	\$37.86
NE Dept of Revenue	\$5,504.36
Black Hills Energy	\$1,395.22
Walmart	\$110.13
AUL	\$3,770.68
NE Child Support	\$204.47
Credit Management	\$57.34
Nurse Bee	\$1,040.00
Marys - <i>Holiday party</i>	\$1,105.72
NCPD	\$4,286.81
Sams	\$41.34
Lodge Vision	\$125.00
Walmart	\$60.43
West Bend	\$4,570.00
Quill	\$198.08
NE State Patrol	\$15.50
NE Abuse Registry	\$5.00
NHCA	\$3,119.02
Major Refrigeration - <i>report walk in</i>	\$27,000.00
AUL	\$3,692.21
NE Child Support	\$204.47
Credit Management	\$55.39
Menards	\$244.39
Shirley Doerr	\$250.00

Statistical report for Month ended December 2023

	December	% OF CHANGE	November
NH 'MEDICAID RESIDENT DAYS	390	-0.76%	393
NH PRIVATE RESIDENT DAYS	440	-9.84%	488
MEDICARE SKILLED DAYS	14	#DIV/0!	0
ADULT DAY CARE DAYS/WC	0	#DIV/0!	0
NH Med HOSPICE DAYS	89	48.33%	60
TOTAL NH RESIDENT DAYS	933	-0.85%	941
AVERAGE DAILY CENSUS	30	-3.23%	31
PERCENTAGE OF RESIDENT OCCUPANCY	77%	-3.75%	80%
PERCENTAGE OF BEDS PAID	80%	-3.61%	83%
AL MEDICAID RESIDENT DAYS	93	3.33%	90
AL PRIVATE RESIDENT DAYS	248	36.26%	182
TOTAL AL RESIDENT DAYS	341	25.37%	272
AVERAGE DAILY CENSUS	11	22.22%	9
PERCENTAGE OF RESIDENT OCCUPANCY	78%	20.00%	65%
PERCENTAGE OF BEDS PAID	65%	22.64%	53%
MEALS		-100.00%	3746
TODAY'S CENSUS	28/39 NH	12/17 AL- 14 rooms	
SPECIAL SAVINGS			
CHECKING ACCOUNT			\$555,431.63

Plainview Manor/Whispering Pines Assisted Living
Administrative Report

Update from 12-27-23-None

Financial:

You will see a positive net income for December of \$5,716.52. That starts our fiscal year with a good positive of \$67,244.11. Our census has made a change over these past months and then next month shows more of a decline.

Review:

Our new front entrance has been added and Mike has been here to get power to the handicap accessible doors. The door company will be back next week to continue to work on the other doors and finish the front. We have also finalized more of the walk-in cooler details and Major refrigeration has been back out to remeasure.

We have lost a few residents this past week so we are in need of a few admission.

Curt's monthly report Jan 2024

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Locates

Jetting Sewer Mains

Read Meters

Finished Discharging at Lagoon

Monthly Water samples

Plowed Snow 9th, 10th

Repair Work on Trucks and Backhoe

Filled out and sent DMRs to EPA - NDEE

Filled out and sent Water paperwork to NDEE

Repair Work on Snowblower

Moved Snow January 9th thru 16th

Repair Work on Tractor, Grader and Loader

Repaired Water Main Leak @ S West St and W Locust

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Plainview Public Library Fiscal Year Report for 2022-2023

I respectfully submit this report for the fiscal year beginning October 1, 2022 and ending on September 30, 2023. Following are the totals for the fiscal year:

CIRCULATION:

The Library circulated 7,250 (last year 8,791) adult materials and 9,062 (last year 7,933) children's materials for a total of 16,312 (last year 16,724) total circulation. The library received 105 books through interlibrary loan. Through Nebraska OverDrive had 998 (last year 973) checkouts for adult e-books & audiobooks and 675 (last year 619) checkouts for children = 1,673 (last year 1,592).

REGISTERED PATRONS:

There are 946 registered patrons.

COLLECTIONS:

The library holds 16,224 books; 1,045 audiobooks; 747 DVD, 214 cake pans and puzzles; 17 print subscriptions and 28 databases through Nebraska Library Commission. Total library collection is 18,230

COMPUTER USE:

We had 1,474 (last year 2,456) patrons use the computers. Whether it was checking their email, using facebook to keep in touch with friends and family, doing research, searching for jobs and filling out job applications, healthcare forms, irs forms, college course work, etc., they're thankful that we have computers and free wi-fi for their use.

ANNUAL ATTENDANCE AND HOURS OF OPERATION:

The attendance for the year was 7,273 (last year 7,763). The library was open a total of 304 days.

PROGRAM ATTENDANCE:

The library's program total attendance was 3,348 (last year 2,685) with 275 (last year 215) programs held.

REFERENCE QUESTIONS:

We were asked 544 (last year 631) reference questions by our patrons.

MATERIAL EXPENDITURES:

The Library spent \$9,392.15 on books, audiobooks, and ebooks.

OTHER EXPENDITURES:

The library spent the following: Staff: \$74,109.55 Utilities: \$6,043.77; Insurance: \$3,075.55; Telephone: \$818.90; Printing: \$99.58; Operating: \$13,736.45; and Continuing Education: \$670.00; = Grand total with materials = \$107,945.95

RECEIPTS AND GRANTS: TOTAL of \$15,572.82

The Library received \$10,000 from the County; \$1,010 from State Aid; \$555 for summer reading program and \$2,646.16 from copies, faxes, fines, books sold, laminating and meeting room reservations and build a bear workshop. = \$12,514.82

\$500 donation from Gerdes Foundation for lego robots and containers

\$600 Youth grant for coding critters and containers.

\$1,000 Jim and Lillian Cooper Foundation grant for musical instruments, stem kits & puppets.

\$3,452 Library Improvement Grant to purchase 2 smart TVs, telescope, kid's tablet and headphones.

\$1,000 keno grant for a summer intern

ACCOMPLISHMENTS:

Story Time for K-2nd graders held on the Mondays during the school year. Age birth to 4 years old programs were on Monday mornings and 3rd – 4th grade Book club every Thursday during the school year.

Other activities were the Lego club for 4th – 8th grades the first Monday and 3rd Saturday along with PreK-2nd grade on the 3rd Saturday.

We had the Summer Reading Program that started June 1st and ended August 13th.

Presentations included: VR Game Truck, Keith West and Miss Kitty the Library Lady other programs included: Popsicle Fridays, Safety Saturdays, Gumball Machine challenge and ended July 24th with a potluck picnic and messy play obstacle course at Chilver's Park.

Tammie continued with the story walk in the downtown businesses every month or so it is changed to a new story.

Tammie created Roscko: The Love and Kindness Rock Snake at Chilver's Park under our sign for people to take a rock, paint it and bring it back to make the snake longer or leave one of their own painted rocks to add to the snake.

The meeting room was used for 149 different occasions: meetings, craft nights, workshops, baby shower, birthday parties, ladies game days and mahjong.

Looking forward to 2024 and what it will bring to the Library and the Community.

Thank you to the Library Board, City Administrator, City Clerk and the City Council for your vision and help in accomplishing all that we have done.

Respectfully submitted,

Donna Christiansen
Donna Christiansen, Director

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RESOLUTION #695

WHEREAS, the City of Plainview, Nebraska, has determined that they are in need of a new police vehicle;

NOW THEREFORE BE IT RESOLVED, BY THE MAYOR AND COUNCIL OF THE CITY OF PLAINVIEW, NEBRASKA, THAT:

1. The City shall purchase a 2024 Dodge Durango; VIN 1C4RDJFG6RC101447; from Cornhusker Auto Center, Inc., and pay the same, in a sum not to exceed \$41,963.00, out of the Municipal General Fund.

2. A copy of this resolution shall be taken and accepted as evidence of the authority of such purchase.

Passed and approved this _____ day of February, 2024

Mayor

ATTEST:

City Clerk

ORDINANCE NO. 994

AN ORDINANCE TO AMEND SECTION 6-117 OF THE PLAINVIEW MUNICIPAL CODE REGARDING THE DEFINITION OF DANGEROUS DOGS AND THE RESPONSIBILITIES OF OWNERS OF THE SAME.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF PLAINVIEW, NEBRASKA:

SECTION 1. Section 6-117 of the Plainview Municipal Code is hereby amended as follows:

(A) *Prohibited.* It is hereby determined unlawful for any person, firm or other legal entity to own, harbor, or maintain a dangerous dog, contrary to the terms of this section, within the corporate limits of the City or its zoning jurisdiction.

(B) *Definition of Dangerous Dog.* For purposes of this Code, a dog shall be deemed a dangerous dog if it has:

- (1) killed a human being; or
- (2) inflicted injury on a human being that requires medical treatment; or
- (3) killed a domestic animal without provocation; or
- (4) been previously determined to be a potentially dangerous dog by a City police officer, the owner has received notice from the Police Department of such determination, and the dog inflicts an injury on a human being that does not require medical treatment, injures a domestic animal, or threatens the safety of humans or domestic animals.

(C) *Exceptions.* A dog shall not be defined as a dangerous dog:

(1) Under subdivision (B)(2) above if said human being was tormenting, abusing, or assaulting the dog at the time of the injury or has, in the past, been observed or reported to have tormented, abused, or assaulted the dog; or

(2) Under subdivision (B)(4) above if the injury, damage, or threat was sustained by an individual who, at the time, was committing a willful trespass as defined in Neb. Rev. Stat. §§ 20-203, 28-520, or 28-521, was committing any other tort upon the property of the owner of the dog, was tormenting, abusing, or assaulting the dog, or has, in the past, been observed or reported to have tormented, abused, or assaulted the dog, or was committing or attempting to commit a crime; or

(3) Under division (B) above if the dog is a police animal as defined in Neb. Rev. Stat. § 28-1008.

(D) *Additional Definitions.* For purposes of this Section:

(1) Domestic animal means a cat, a dog, or livestock. Livestock includes buffalo, deer, antelope, fowl, and any other animal in any zoo, wildlife park, refuge, wildlife area, or nature center intended to be on exhibit.

(2) Medical treatment means treatment administered by a physician or other licensed health care professional that results in sutures or surgery or treatment for one or more broken bones.

(3) Owner means any person, firm, corporation, organization, political subdivision, or department possessing, harboring, keeping, or having control or custody of a dog.

(4) Potentially dangerous dog means (a) any dog that when unprovoked (i) inflicts an injury on a human being that does not require medical treatment, (ii) injures a domestic animal, or (iii) chases or approaches a person upon streets, sidewalks, or any public grounds in a menacing fashion or apparent attitude of attack or (b) any specific dog with a known propensity, tendency, or disposition to attack when unprovoked, to cause injury, or to threaten the safety of humans or domestic animals.

(E) *Requirements for Dangerous Dogs.*

(1) A dangerous dog that has been declared as such shall be spayed or neutered and implanted with a microchip identification number by a licensed veterinarian within thirty days after such declaration. The cost of both procedures is the responsibility of the owner of the dangerous dog. Written proof of both procedures and the microchip identification number shall be provided to the Police Department by the owner of the dangerous dog after the procedures are completed.

(2) No owner of a dangerous dog shall permit the dog to go beyond the property of the owner unless the dog is restrained securely by a chain or leash and under the immediate control of a person sixteen (16) years of age or older.

(3) No person, firm, partnership, limited liability company, or corporation shall own, keep, or harbor or allow to be in or on any premises occupied by him, her, or it or under his, her, or its charge or control any dangerous dog without such dog being confined so as to protect the public from injury.

(4) While unattended on the owner's property, a dangerous dog shall be securely confined, in a humane manner, indoors or in a securely enclosed and locked pen or structure suitably designed to prevent the entry of young children and to prevent the dog from escaping. The pen or structure shall have secure sides and a secure top. If the pen or structure has no bottom secured to the sides, the sides shall be embedded into the ground at a depth of at least one foot. The pen or structure shall also protect the dog from the elements. The pen or structure shall be at least ten feet from any property line of the owner. The owner of a dangerous dog shall post warning signs on the property where the dog is kept that are clearly visible from all areas of public access and that inform persons that a dangerous dog is on the property. Each warning sign shall be no less than ten inches by twelve inches and shall contain the words warning and dangerous animal in high-contrast lettering at least three inches high on a black background.

(F) *Confiscation and Destruction.* Any dangerous dog may be immediately confiscated by the Police Department if the owner is in violation of this Section. The owner shall be responsible for the reasonable costs incurred by the Police Department for the care of a dangerous dog confiscated by a City police officer or for the destruction of any dangerous dog if the action by the Police Department is pursuant to law and if the owner violated any provision of this Section. Any dangerous dog engaging in an unprovoked attack upon any human being or other domestic animal resulting in injury to a human being that requires medical attention or serious injury to another domestic animal requiring veterinary attention will be apprehended by the Police Department and destroyed.

(G) *All dogs; rules on confinement.* Any dog (unless subject to stricter requirements as dangerous dog as stated above):

(1) Shall not be allowed to run loose within the City limits, unless said dog is on property owned by the owner of the dog, and under the immediate and constant supervision of the dog owner or another adult member of the dog owner's family. If off the owner's

property, such dog shall be constantly on a leash adequate to secure the dog in question, and under the owner's constant control;

(2) Shall not be left out of doors and unsupervised unless in a kennel, or on the owner's property and in a fenced area with solid or wire fence at least four (4) feet high. Upon any one incident of the dog escaping the fenced area and running at large, owner may be cited for "dog at large"; only a kennel will be allowed (fenced area shall not longer be deemed adequate) and kennel shall meet the requirements of those required of dogs defined as dangerous dogs. (Temporary dog escape of less than five (5) minutes, with owner immediately retrieving the dog, will not trigger this kennel requirement); and

(3) Shall not be confined outside on a leash or chain and unsupervised, but shall only be in a fenced area or kennel when unsupervised. No fenced area or kennel shall have a side or boundary any closer than six (6) feet to a public sidewalk or other public area.

(H) *Penalty.* Any person, firm or other legal entity violating any provision of this Section shall be fined in a sum not to exceed five hundred dollars (\$500.00), and each day's violation shall be a separate offense.

SECTION 2. All ordinances or parts of ordinances in conflict be and the same hereby are repealed.

SECTION 3. Three-fourths of the City Council voted to suspend the requirement that this ordinance be read by title on three different days.

SECTION 4. This ordinance shall be effective from and after its passage, approval and publication as provided by law.

SECTION 5. This ordinance shall be published in pamphlet form and available for public inspection during normal City Office business hours.

Passed and approved this _____ day of _____, 2024.

Mayor

(Seal)

(12)

RESOLUTION #696

WHEREAS, the Mayor and City Council of the City of Plainview deem it necessary to adjust trash rates within the City;

NOW THEREFORE LET IT BE RESOLVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF PLAINVIEW, NEBRASKA, THAT:

Commercial Solid Waste

1. For small commercial waste services, the “totes” purchased and now used for Residential service shall be used; at the consumer’s choice up to two totes may be used; volume in excess of two totes per week shall require use of one or more commercial dumpsters; commercial waste service rates shall be modified, effective with the first billing on or after May 1, 2020
2. Commercial Rate for one tote picked up once each week shall be \$23.50 per month; sites requiring two totes per week may either dump a single tote twice a week, or may use two totes for once a week pickup; for either two totes per week plan the commercial rate shall be \$28.50 per month;
3. If the consumer requires two totes to be dumped twice each week, that rate shall be \$31.50 per month.
4. Rate for 2-yard commercial dumpster picked up once per week shall be \$34.00 per month; A 2-yard dumpster picked up twice a week shall be \$49.00 per month;
5. Rate for a 4-yard commercial dumpster picked up once per week shall be \$57.00 per month. A 4-yard dumpster picked up twice per week shall be \$72.00 per month;
6. Any commercial dumpster in excess of 4 yards shall be picked up at a rate of \$18.00 per yard billed monthly, based on one pickup each week; two pickups per week shall add an additional \$20.00 monthly.
7. In all cases the maximum service level is two pickups per week; volume in excess of that service level for any container(s) shall require a larger or additional containers, which will be billed as set out above.
8. Totes will be furnished by the City at no additional charge; Dumpsters must be purchased, owned, and maintained, by the consumer.

Residential Solid Waste

9. Residential waste service rates shall be modified, effective with first billing on or after May 1, 2020, to provide trash receptacles (hereafter Totes) for each residential trash service location;
10. Consumers will each be furnished a minimum of one, and not to exceed two, Totes.
11. Rates on the effective day of this Resolution shall be set at \$20.00 per month for one Tote, with \$10.00 per month extra, for a total of \$30.00 per month, for two Totes.
12. All trash for a location furnished with one or more Totes shall be placed, and must fit, inside the Tote(s) with the lid fully closed. No excess trash or waste shall be placed on the curb or around the Tote(s) for disposal.
13. Any legal trash or other waste in excess of what will fit inside the Tote(s) must be separately disposed of at the Plainview Transfer station, by special arrangements. Consumers may contact the City to determine if City crews or facilities are available for their excess waste or arrange for a private hauler. All such excess waste will be subject to extra charges as established for the transfer station.

Passed and approved this _____ day of February, 2024

Mayor

ATTEST:

City Clerk

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ADMINISTRATOR EMPLOYMENT AGREEMENT

This Administrator Employment Agreement (hereinafter this "Agreement") is effective the 1st day of February, 2024 (hereinafter the "Effective Date"), by and between the **City of Plainview**, Nebraska, d/b/a Plainview Manor & Whispering Pines Assisted Living (hereinafter the "City") and **Juleen Johnson** (hereinafter "Administrator").

RECITALS

WHEREAS, the City wishes to contract with Juleen Johnson for the Management of the Plainview Manor and Whispering Pines Assisted Living (hereinafter, collectively, the "Manor"); and

WHEREAS, Administrator is qualified to perform such services.

In consideration of the above Recitals, the terms and covenants of this agreement, and other valuable consideration, the parties agree as follows:

1. **SERVICES:** It is understood that services provided by Administrator pursuant to this Agreement shall be as a full-time administrator for the Manor.
2. **COMPENSATION:** The City shall compensate and provide benefits to Administrator as follows:
 - A. A salary of \$132,476.00 per year, being paid bi-weekly.
 - B. At the end of each year of employment, the Manor Board will perform an annual review with Administrator and shall consider a raise for Administrator.
 - C. Each year, upon the annual review of employment, the Manor Board will look and decide if a bonus shall be given based on the year-end financials, State/federal survey results, and satisfaction survey, with said bonus proposal being submitted to the City for its consideration and approval.
 - D. Full family health insurance under the contract the Manor has with its current carrier, at no cost to Administrator.
 - E. Life insurance, as set forth in the Manor employee benefit package.
 - F. A retirement plan under the contract the Manor has with up to a 5% employer match.
 - G. Paid Time Off (PTO) based on the current employee benefit package. See PTO policy in the employee handbook.
 - H. Seven Federal holidays with pay. See the employee handbook.
 - I. Travel and education expenses will be paid by the City, within limits as discussed and agreed to by the Manor Board.
 - J. \$100 per month allowance for personal cell phone usage.
3. **LICENSES:** Administrator shall see to it that all licenses are maintained and that the Manor shall remain licensed for at least the same number of beds for which the facility is currently licensed. Any modifications shall require City approval.
4. **RENOVATIONS:** Administrator shall not cause major renovations to the property without the prior written consent of the City.
5. **DUTIES OF ADMINISTRATOR:** Administrator shall:

- A. Exercise dominion over and shall manage and operate the Manor on the City's behalf. Administrator shall exercise authority and discretion in a professional and competent manner.
 - B. Screen, develop, and establish an adequate staff to manage and operate the Manor.
 - C. Review and develop, as necessary, policies and procedures for each department.
 - D. Assist the Manor in securing' all third-party reimbursement contracts sought by the Manor.
 - E. Monitor workers' compensation expenses and develop, as necessary, policies and procedures that are designed to control workers' compensation claims and abuses.
6. **MANAGEMENT SERVICES:** Administrator shall provide the following management services:
- A. Deposit all revenue from the Manor in the Manor's bank account.
 - B. Present said monthly expenses to Manor's designated party for timely approval and signatures.
 - C. Develop and implement the operating capital, bond payments and cash programs.
 - D. Recruit, employ, train, promote, direct and terminate the employment of personnel as needed for the operation of all departments and services of the Manor. Set salary levels, personnel policies and employee benefits within applicable budgetary and regulatory limits and provide performance standards with approval of the Manor Board.
 - E. Monitor price and reimbursement schedules in the service area, develop price and reimbursement schedules for the Manor and assist Manor in seeking approval of appropriate price schedules with third party paying agencies.
 - F. Purchase supplies and equipment and provide to the Manor all benefits resulting therefrom to the extent permitted by law. Where possible and profitable, supplies and equipment will be purchased locally.
 - G. Prepare, analyze, present and explain a monthly operational and management status report to the Manor Board and the City Council.
 - H. Implement small ordinary repairs and maintenance of all of the Manor's equipment, plant and building, as provided under a budget with the approval of the Facilities. Administrator shall be allowed to make any and all repairs up to Twenty-Five Hundred Dollars (\$2,500.00) without the permission of the Facility. For expenditures in excess of \$2,500.00, approval by the Manor Board is required. Emergencies excepted. Total expenditures in excess of the budget requires further explanation and documentation to the Facilities.
 - I. Provide professional managerial expertise and support for Manor account billing and collection and accounts payable.
7. **INDEMNIFICATION:** The City shall defend, indemnify, and save harmless Administrator from any claim, action, liability or suit, arising out of or in any manner related to Administrator's performance of its obligation under the terms of this Agreement. Administrator shall be listed as additional insured on the liability insurance policy of the Manor. Neither Administrator nor the City, by entering into and performing their duties under this Agreement, shall become liable for any of the existing or future obligations, liabilities, or debts of the other party to this Agreement.

8. **RECORDS:** Administrator shall maintain financial records and reports on premises at the Manor, which shall be open to the inspection of the Manor Board at any reasonable time.
9. **DURATION AND TERMINATION:** This Agreement shall become effective on the Effective Date set forth above and shall continue for a period of one year. This Agreement shall automatically renew for additional one-year periods under the same terms and conditions of this Agreement unless otherwise terminated as provided herein.
10. **TERMINATION:** This Agreement may be terminated by either party immediately for cause, and with or without cause at any time, on thirty (30) days' prior written notice.
11. **WAIVER OF RIGHT TO HEARING:** As a result of the termination method set forth above, Administrator waives any and all rights to a hearing regarding termination of this Agreement, including, but not limited to, a *Loudermill* hearing, a pre- or post-termination grievance hearing, or a Due Process hearing.
12. **SEVERANCE:** In the event this Agreement is terminated by the City without cause, Administrator shall be paid six months of Administrator's salary. In addition, Administrator will continue to be covered by the Manor's family health insurance provider at no cost to Administrator. These severance benefits are provided in exchange for a release of all claims against the City, its elected and appointed officials, managers, employees, and agents, for any and all claims of any nature whatsoever that may arise by reason of such termination, including, but not limited to, an alleged breach of this Agreement (or any express or implied contract), or any federal law, state law, or local ordinance, or a constitutional process claim that Administrator's termination by the City deprived Administrator of a property interest and continued employment with the City and of a liberty interest in Administrator's name and reputation. Such severance will be paid in bi-weekly installments. However, neither the severance pay nor the post-termination insurance coverage will be provided if this Agreement is terminated for cause by the City.
13. **ASSIGNMENT:** The rights of Administrator under this Agreement are personal to Administrator and may not be assigned or transferred to any other person, firm or corporation without the prior written consent of the City.
14. **ENTIRE AGREEMENT:** This Agreement shall constitute the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.
15. **MODIFICATION:** Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by authorized representative of each party.

IN WITNESS WHEREOF, each party to this agreement has caused it to be executed at Plainview, Nebraska, on the dates indicated below.

Date: _____

Juleen Johnson

City of Plainview, Nebraska

ADMINISTRATOR EMPLOYMENT AGREEMENT

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RECITALS

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1. **SERVICES:** It is understood that services provided by Administrator pursuant to this Agreement shall be as a full-time administrator for the Manor.
2. **COMPENSATION:** The City shall compensate and provide benefits to Administrator as follows:
 - A. A salary of \$132,476.00 per year, being paid bi-weekly.
 - B. At the end of each year of employment, the Manor Board will perform an annual review with Administrator and shall consider a raise for Administrator.
 - C. Each year, upon the annual review of employment, the Manor Board will look and decide if a bonus shall be given based on the year-end financials, State/federal survey results, satisfaction survey, and years of service.
 - D. Full family health insurance under the contract the Manor has with its current carrier, at no cost to Administrator.
 - E. Life insurance, as set forth in the Manor employee benefit package.
 - F. A retirement plan under the contract the Manor has with up to a 5% employer match.
 - G. Paid Time Off (PTO) based on the current employee benefit package. See PTO policy in the employee handbook.
 - H. Seven Federal holidays with pay. See the employee handbook.
 - I. Travel and education expenses will be paid by the City, within limits as discussed and agreed to by the Manor Board.
 - J. \$100 per month allowance for personal cell phone usage.
3. **LICENSES:** Administrator shall see to it that all licenses are maintained and that the Manor shall remain licensed for at least the same number of beds for which the facility is currently licensed. Any modifications shall require City approval.
4. **RENOVATIONS:** Administrator shall not cause major renovations to the property without the prior written consent of the City.
5. **DUTIES OF ADMINISTRATOR:** Administrator shall:
 - A. Exercise dominion over and shall manage and operate the Manor on the City's behalf. Administrator shall exercise authority and discretion in a professional and competent manner.

- B. Screen, develop, and establish an adequate staff to manage and operate the Manor.
 - C. Review and develop, as necessary, policies and procedures for each department.
 - D. Assist the Manor in securing' all third-party reimbursement contracts sought by the Manor.
 - E. Monitor workers' compensation expenses and develop, as necessary, policies and procedures that are designed to control workers' compensation claims and abuses.
6. **MANAGEMENT SERVICES:** Administrator shall provide the following management services:
- A. Deposit all revenue from the Manor in the Manor's bank account.
 - B. Present said monthly expenses to Manor's designated party for timely approval and signatures.
 - C. Develop and implement the operating capital, bond payments and cash programs.
 - D. Recruit, employ, train, promote, direct and terminate the employment of personnel as needed for the operation of all departments and services of the Manor. Set salary levels, personnel policies and employee benefits within applicable budgetary and regulatory limits and provide performance standards with approval of the Manor Board.
 - E. Monitor price and reimbursement schedules in the service area, develop price and reimbursement schedules for the Manor and assist Manor in seeking approval of appropriate price schedules with third party paying agencies.
 - F. Purchase supplies and equipment and provide to the Manor all benefits resulting therefrom to the extent permitted by law. Where possible and profitable, supplies and equipment will be purchased locally.
 - G. Prepare, analyze, present and explain a monthly operational and management status report to the Manor Board and the City Council.
 - H. Implement small ordinary repairs and maintenance of all of the Manor's equipment, plant and building, as provided under a budget with the approval of the Facilities. Administrator shall be allowed to make any and all repairs up to Twenty-Five Hundred Dollars (\$2,500.00) without the permission of the Facility. For expenditures in excess of \$2,500.00, approval by the Manor Board is required. Emergencies excepted. Total expenditures in excess of the budget requires further explanation and documentation to the Facilities.
 - I. Provide professional managerial expertise and support for Manor account billing and collection and accounts payable.
7. **INDEMNIFICATION:** The City shall defend, indemnify, and save harmless Administrator from any claim, action, liability or suit, arising out of or in any manner related to Administrator's performance of its obligation under the terms of this Agreement. Administrator shall be listed as additional insured on the liability insurance policy of the Manor. Neither Administrator nor the City, by entering into and performing their duties under this Agreement, shall become liable for any of the existing or future obligations, liabilities, or debts of the other party to this Agreement.
8. **RECORDS:** Administrator shall maintain financial records and reports on premises at the Manor, which shall be open to the inspection of the Manor Board at any reasonable time.
9. **DURATION AND TERMINATION:** This Agreement shall become effective on the Effective Date set forth above and shall continue for a period of one year. This Agreement shall

automatically renew for additional one-year periods under the same terms and conditions of this Agreement unless otherwise terminated as provided herein.

10. **TERMINATION:** This Agreement may be terminated by either party immediately for cause, and with or without cause at any time, on thirty (30) days' prior written notice.
11. **WAIVER OF RIGHT TO HEARING:** As a result of the termination method set forth above, Administrator waives any and all rights to a hearing regarding termination of this Agreement, including, but not limited to, a *Loudermill* hearing, a pre- or post-termination grievance hearing, or a Due Process hearing.
12. **SEVERANCE:** In the event this Agreement is terminated by the City without cause, Administrator shall be paid six months of Administrator's salary. In addition, Administrator will continue to be covered by the Manor's family health insurance provider at no cost to Administrator. These severance benefits are provided in exchange for a release of all claims against the City, its elected and appointed officials, managers, employees, and agents, for any and all claims of any nature whatsoever that may arise by reason of such termination, including, but not limited to, an alleged breach of this Agreement (or any express or implied contract), or any federal law, state law, or local ordinance, or a constitutional process claim that Administrator's termination by the City deprived Administrator of a property interest and continued employment with the City and of a liberty interest in Administrator's name and reputation. Such severance will be paid in bi-weekly installments. However, neither the severance pay nor the post-termination insurance coverage will be provided if this Agreement is terminated for cause by the City.
13. **ASSIGNMENT:** The rights of Administrator under this Agreement are personal to Administrator and may not be assigned or transferred to any other person, firm or corporation without the prior written consent of the City.
14. **ENTIRE AGREEMENT:** This Agreement shall constitute the entire agreement between the parties and any prior understanding or representation of any kind preceding the date of this Agreement shall not be binding upon either party except to the extent incorporated in this Agreement.
15. **MODIFICATION:** Any modification of this Agreement or additional obligation assumed by either party in connection with this Agreement shall be binding only if evidenced in writing signed by authorized representative of each party.

IN WITNESS WHEREOF, each party to this agreement has caused it to be executed at Plainview, Nebraska, on the dates indicated below.

Date: _____

Juleen Johnson

City of Plainview, Nebraska

Date: _____

By: _____
Robert Smith, mayor